*Transfer Agent:*

*Contact Name:*

*Phone Number:*       *Email:*

**CUSIP(s):**

**Security Name:**

**Rate:**

**Record Date:** Click here to enter a date. **Payable Date:** Click here to enter a date.

**New security CUSIP (if different than above):**

**New CUSIP name (if different than above):**

**What are the options for this event?**

**Opt #1**  W/H Rate: **Opt #2**  W/H Rate:

**Opt #3**  W/H Rate: **Opt #4**  W/H Rate:

**Opt #5**  W/H Rate: **Opt #6**  W/H Rate:

**Opt #7**  W/H Rate: **Opt #8**  W/H Rate:

**Opt #9**  W/H Rate:

**What is the default option?**

**Actual Cut-off Date:** Click here to enter a date. **Instruction Letter due by: Click here to enter a date.**

**Actual Cut-off Time:**

**Is the dist. subject to proration? [ ]  YES [ ]  NO Are there restrictions on new shares? [ ]  YES [ ]  NO**

**How will fractions be handled?**

**Which level will CIL or Round up be offered?**

**Taxes – Is the distribution subject to Non-Resident withholding tax?**

**Number of shares held in the name of Cede & Co on the close of business on the record date:**

**Form of entitlement: [ ]  FAST [ ]  Physical Cert If Physical; what is the shipping method?**

**Is the election card available? [ ]  YES [ ]  NO**

**For ADR’s Only**

***Are there any ADR issuance fees? [ ]  YES [ ]  NO If yes; ADR issuance fee per share:***

***Are there any ADR record date position fees? [ ]  YES [ ]  NO If yes; ADR issuance fee per share:***

***Are there any additional fees? [ ]  YES [ ]  NO If yes, what is the fee per share?***

**Additional Comments:**