**SPR Officer Verification Letter Example – Please submit on your company’s letterhead\***

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**RE: \_***(Company Name)***\_\_ SPR Registration and Officer Verification**

To The Depository Trust Company:

This letter is verification that I *\_\_\_(Name)\_\_\_\_\_\_\_* am an officer of *\_\_(Company Name)\_\_\_* and my contact information is as follows, please process my SPR registration accordingly.

Name:

Title:

Email:

Phone:

Address:

Sincerely,

\_\_\_*(Sign Name)*\_\_\_\_\_\_

\_\_\_\_*(Have Notarized)*\_\_\_\_\_\_

\_\_\_*(Print Name/Title)*\_\_

\*Please ensure this document is uploaded within your registration validation submission