

The Depository Trust Company

IMPORTANT

B#: 9982-06

DATE: July 27, 2006

TO: All Participants

CATEGORY: Participant Services

FROM: DTC Inventory Management

ATTENTION: Managing Partner/Officer; Cashier; Operations Manager

SUBJECT: Frozen Letter Movement Request Form Revision

In an effort to improve the “Frozen Letter” Movement process, starting **August 7, 2006**, a new “Frozen Letter” Request Form will be implemented (see attached Exhibit 1). Changes to the form include:

- a processing procedure that will assist you in preparing the form
- a new fax number (**212-855-5030**) to send the form to DTC’s Inventory Management department for processing
- a new Frozen Letter Hotline (**212-855-5666**) for inquiries

The Voluntary Offering - VOI Position Movement Request Form was not changed (see attached Exhibit 2).

Additional copies of these forms can be found on DTC’s website at www.dtc.org. Questions regarding this notice may be directed to your Relationship Manager.



THE DEPOSITORY TRUST COMPANY

“Frozen Letter” Request Procedures

Exhibit 1

The “Frozen Letter Request” process enables participants to deliver on a free of payment basis “frozen” security positions from one DTC Participant account to another in limited circumstances. Participants requesting a “frozen” position movement indemnify DTC from any harm or loss for the action taken.

Please follow the procedure listed below:

Delivering Participant:

1. Verify the issue is chilled for DO's - using the PTS function GWIZ
2. Must have free position to cover the move – using the PTS function POS.
3. Check PTS function RIPS for corporate actions related chills i.e. "frozen letters will be accepted".
4. Complete the form by entering:
 - Delivering Participant name, Delivering Participant number, Receiving Participant name, Receiving Participant number, CUSIP number, Issue name, Quantity of shares/bonds, Authorized Deliverer signature, Authorized Deliverer name, telephone number, e-mail address and fax number.
5. Check-off if the transaction pertains to an account transfer (ACAT). Please note that both parties certify that the request is being made as part of an account transfer and for no other purpose.
6. Check-off if the transaction pertains to a Redemption, is there a Call with interest or without interest.
7. Check-off if the transaction pertains to any other reason. Please indicate reason.
8. Include a legible Medallion stamp. (Note, if green ink is used please make a photocopy of the letter and fax the photocopy to the Receiving Participant.)
9. Fax letter to Receiving Participant.

Receiving Participant:

10. Enter Authorized Receiver signature.
11. Print Authorized Receiver name, telephone number, e-mail address and fax number.
12. Include a legible Medallion stamp. (Note, if green ink is used please make a photocopy of the letter and fax the photocopy to DTC.)
13. Fax the completed letter to **DTC at 1-212-855-5030**

Both the Delivering and Receiving Participants are responsible for filling out the form completely and with legible Medallion stamps. If the form is not complete or the Medallion stamps are illegible, Delivering, Receiving or both Participants will be subject to a reject fee. Completed forms will be processed within 24 hour from the time of receipt.

All inquiries should be directed to the **Frozen Letter Hotline at 1-212-855-5666.**



THE DEPOSITORY TRUST COMPANY

“Frozen Letter” Request

Attention DTC Inventory Management Department

Fax Number: 1-212-855-5030

The undersigned parties hereby request that shares/bonds listed below are to be delivered

free from the account of _____ / _____
Delivering Participant name number.

to the account of _____ / _____, and
Receiving Participant name number

hereby, jointly and severally, agree to indemnify DTC and hold it harmless from any claims, liability, loss, or expense, including without limitation attorneys’ fees and costs, that may arise as a result of DTC taking the action requested pursuant to this letter.

CUSIP	Issue Name	Quantity

Check applicable boxes:

- Account Transfer (ACAT)
- Redemption Called with Interest Called without Interest
- Other: _____

NOTE: For Account Transfers, the undersigned parties certify that this “frozen letter” request is for the transfer of a customer account and for no other purpose.

X: _____
Authorized Deliverer Signature

X: _____
Authorized Receiver Signature

Print Name _____

Print Name _____

Phone # _____

Phone # _____

E-Mail _____

E-Mail _____

Fax # _____

Fax # _____

Medallion Stamp

Medallion Stamp

Inquiries should be directed to the Frozen Letter Hotline at 1-212-855-5666.



Exhibit 2

THE DEPOSITORY TRUST COMPANY VOI Position Movement Request

Attention DTC Reorganization Voluntary Department

Phone Number 212 855 – 5292

VOI Number - _____

Fax Number 212 855 – 5278

Target CUSIP - _____

* Please be advised only total position can be moved. Partial position movements can not be accepted.

The undersigned parties hereby request that _____ shares/bonds of
Quantity
 _____, _____ be delivered free from the account of
Issue name Contra CUSIP
 _____ to the account of _____.
Delivering Participant / number Receiving Participant / number
 _____ and _____ hereby, jointly and
Delivering Participant / number Receiving Participant / number

severally, agree to indemnify DTC and hold it harmless from any claims, liability, loss, or expense, including without limitation attorneys' fees and costs, that may arise as a result of DTC taking the action requested above.

Check box if applicable
Account Transfer

Authorized Deliverer

Authorized Receiver

Print Name _____

Print Name _____

Phone # _____

Phone # _____

Fax # _____

Fax # _____

Medallion Stamp

Medallion Stamp