# **DTCC** *Important Notice* The Depository Trust Company

| B#:        | 0463-13   |
|------------|---|
| Date:      | March 22, 2013  |
| То:        | All Participants  |
| Category:  | Dividends   |
| From:      | International Services  |
| Attention: | Operations, Reorg & Dividend Managers, Partners & Cashiers  |
| Subject:   | <u>Tax Relief</u> – Country: Japan<br>OTSUKA <u>CUSIP</u> : 689164101<br><u>Record Date</u> : 03/28/2013 <u>Payable Date</u> : TBA<br><u>EDS Cut-Off</u> : 04/08/2013 8:00 P.M. (EST) |

Participants can use DTC's Elective Dividend System (EDS) function over the Participant Terminal System (PTS) or Tax Relief option on the Participant Browser System (PBS) web site to certify all or a portion of their position entitled to the applicable withholding tax rate. Participants are urged to consult the PTS or PBS function TAXI or TaxInfo<sup>SM</sup> respectively before certifying their elections over PTS or PBS.

Important: Prior to certifying tax withholding elections, participants are urged to read, understand and comply with the information in the Legal Conditions category found on TAXI or TaxInfo<sup>SM</sup> in PTS or PBS respectively.

Questions regarding this Important Notice may be directed to GlobeTax 212-747-9100.

DTCC offers enhanced access to all important notices via a Web-based subscription service. The notification system leverages RSS Newsfeeds, providing significant benefits including real-time updates and customizable delivery. To learn more and to set up your own DTCC RSS alerts, visit <u>http://www.dtcc.com/subscription\_form.php</u>.

**Important Legal Information**: The Depository Trust Company ("DTC") does not represent or warrant the accuracy, adequacy, timeliness, completeness or fitness for any particular purpose of the information contained in this communication, which is based in part on information obtained from third parties and not independently verified by DTC and which is provided as is. The information contained in this communication is not intended to be a substitute for obtaining tax advice from an appropriate professional advisor. In providing this communication, DTC shall not be liable for (1) any loss resulting directly or indirectly from mistakes, errors, omissions, interruptions, delays or defects in such communication, unless caused directly by gross negligence or willful misconduct on the part of DTC, and (2) any special, consequential, exemplary, incidental or punitive damages.

To ensure compliance with Internal Revenue Service Circular 230, you are hereby notified that: (a) any discussion of federal tax issues contained or referred to herein is not intended or written to be used, and cannot be used, for the purpose of avoiding penalties that may be imposed under the Internal Revenue Code; and (b) as a matter of policy, DTC does not provide tax, legal or accounting advice and accordingly, you should consult your own tax, legal and accounting advisor before engaging in any transaction.



**OTSUKA** has announced a cash dividend. BNY Mellon acts as one of the Depositaries for the company's American Depositary Receipt ("Depositary Share") program.

Participants can use DTC's Elective Dividend System (EDS) function over the Participant Terminal System (PTS) or Tax Relief option on the Participant Browser System (PBS) web site to certify all or a portion of their position entitled to the applicable withholding tax rate. Use of EDS will permit entitlement amounts to be paid through DTC.

On Depositary Share Pay Date, all non-Japanese resident holders will receive this dividend net of Japanese withholding tax of 7.147% with the possibility to reclaim as outlined in the Eligibility Matrix below.

Please reference Important Notice B# 1225-12 for changes to the reclaim process effective September 1, 2012.

### **DIVIDEND EVENT DETAILS**

| COUNTRY OF ISSUANCE                                    | JAPAN   |
|--|---|
| ISSUE  | OTSUKA  |
| CUSIP#   | 689164101   |
| DEPOSITARY   | UNSPONSORED   |
| DEPOSITARY SHARE<br>RECORD DATE                        | 3/28/2013   |
| DEPOSITARY SHARE PAY<br>DATE                           | ТВА   |
| DEPOSITARY SHARE GROSS<br>DIVIDEND RATE ON PAY<br>DATE | ТВА   |
| ORD GROSS DIVIDEND RATE<br>ON PAY DATE                 | ТВА   |
| RATIO  | ТВА   |
| RATE OF TAX WITHHOLDING                                | 7.147% (3.0% additional<br>local tax for Japanese<br>individual residents only) |

| CHARGES & DEADLINES |                                 |                   |  |   |  |  |  |
|---------------------|---------------------------------|-------------------|--|---|--|--|--|
| FILING METHOD       | ВАТСН                           | PAYMENT<br>METHOD | DEPOSITARY SERVICE<br>CHARGE                         | MINIMUM SERVICE<br>CHARGE PER<br>BENEFICIAL<br>OWNER          | DOCUMENTATION<br>DEADLINE<br>(ALL TIMES EST)             |  |  |
| RELIEF AT           | PAYMENT ON                      | N EDS             | 92.853% - UP TO \$0.004 per<br>DEPOSITARY SHARE (DS) | \$0   | 4/8/2013; 8:00 P.M.                                      |  |  |
| SOURCE              | PAY DATE                        |                   | 100% - UP TO \$0.0075 per<br>DEPOSITARY SHARE (DS)   |   |  |  |  |
| LONG-FORM           | POST-EDS<br>PROCESS;<br>ONGOING | CHECK             | UP TO \$0.01 per<br>DEPOSITARY SHARE (DS)            | \$25 tax relief fee and<br>up to 40,000 JPY<br>custodial fee. | UP TO 5 YEARS<br>FROM DEPOSITARY<br>SHARE RECORD<br>DATE |  |  |

We hereby agree that this tax relief assistance service is wholly voluntary and discretionary and outside the terms and conditions of any applicable deposit agreement. We hereby accept and agree to pay the fees of BNY Mellon of up to \$.004 per Depositary Share for the favorable rate (7.147%) and up to .0075 per Depositary Share for the exempt rate (0%) for standard Relief At-Source tax reclaim. We hereby accept and agree to pay the fees of BNY Mellon of \$0.01 per Depositary Share for standard Long Form tax reclaim and any other charges, fees or expenses payable by or due to BNY Mellon or its agents, including any custodian, in connection with the tax reclaim process, or to tax authorities or regulators (which fees, charges or expenses may be deducted from the dividend or any other distribution or by billing or otherwise in BNY Mellon's discretion). We hereby agree that any such fees, charges or expenses may be due and payable whether or not a successful reduction in rate or reclamation is obtained. We hereby agree that fees paid to BNY Mellon may be shared with its agents.

We hereby agree that in addition to statutory and documentation requirements, and the deduction of fees, tax relief benefits will be subject to review and approval by the applicable custodian and tax regulators, and that BNY Mellon is not providing any legal, tax, accounting or other professional advice on these matters and has expressly disclaimed any liability whatsoever for any loss howsoever arising from or in reliance hereto.

We certify that to the best of our knowledge that each of the beneficial owners identified above are eligible for the preferential rates as stated herein and we declare that we have performed all the necessary due diligence to satisfy ourselves as to the accuracy of the information submitted to us by these beneficial owners.

We will be fully liable for any and all claims, penalties and / or interest, including without limitation, any foreign exchange fluctuations associated therewith. BNY Mellon shall not be liable for the failure to secure any refund. In consideration of the assistance of BNY Mellon and the custodian in processing such claims, we expressly agree that BNY Mellon and its agents or affiliates shall not have any liability for, and we shall indemnify, defend and hold each of BNY Mellon and its agents and affiliates harmless from and against, any and all loss, liability, damage, judgment, settlement, fine, penalty, demand, claim, cost or expense (including without limitation fees and expenses of defending itself or enforcing this agreement) arising out of or in connection herewith.

| ELIGIBILITY MATRIX |  |   |  |  |  |  |
|--------------------|--|---|--|--|--|--|
| RECLAIM<br>RATE    | ELIGIBLE RESIDENTS   | DOCUMENTATION REQUIRED  |  |  |  |  |
| 0%                 | JAPANESE INDIVIDUAL RESIDENTS  | 1. APPENDIX A   |  |  |  |  |
| 0%                 | ALL BENEFICIARIES EXCEPT JAPANESE<br>INDIVIDUAL RESIDENTS AND TREATY ELIGIBLE<br>PENSIONS  | NO DOCUMENTATION REQUIRED   |  |  |  |  |
| 7.147%             | TREATY ELIGIBLE NON-JAPANESE RESIDENT<br>PENSIONS<br>(PLEASE SEE EXHIBIT 1)  | <ol> <li>FORM 6166</li> <li>APPENDIX A</li> <li>POWER-OF-ATTORNEY<br/>(APPENDIX B)</li> </ol>   |  |  |  |  |
| 0%                 | LARGE SHAREHOLDERS THAT HOLD 3% OR<br>MORE OF THE OUTSTANDING SHARES<br>EXCLUDING FOREIGN/(JAPANESE) DOMESTIC<br>CORPORATE LARGE SHAREHOLDERS FOR<br>DIVIDEND INCOME | 2. APPENDIX A   |  |  |  |  |
|                    | RATE<br>0%<br>0%<br>7.147%   | RECLAIM<br>RATEELIGIBLE RESIDENTS0%JAPANESE INDIVIDUAL RESIDENTS0%ALL BENEFICIARIES EXCEPT JAPANESE<br>INDIVIDUAL RESIDENTS AND TREATY ELIGIBLE<br>PENSIONS7.147%TREATY ELIGIBLE NON-JAPANESE RESIDENT<br>PENSIONS<br>(PLEASE SEE EXHIBIT 1)0%LARGE SHAREHOLDERS THAT HOLD 3% OR<br>MORE OF THE OUTSTANDING SHARES<br>EXCLUDING FOREIGN/(JAPANESE) DOMESTIC<br>CORPORATE LARGE SHAREHOLDERS FOR |  |  |  |  |

Participating in Relief-At-Source is wholly voluntary and discretionary, however, it is the only way to obtain the reduced withholding tax rate on the payable date.

| DESCRIPTION OF VARIOUS DOCUMENTATION |   |                    |                          |  |  |  |  |
|--------------------------------------|---|--------------------|--------------------------|--|--|--|--|
| DOCUMENT NAME                        | DESCRIPTION   | ORIGINAL<br>/ COPY | SIGNATURE<br>REQUIREMENT |  |  |  |  |
| IRS FORM 6166                        | ISSUED BY THE INTERNAL REVENUE SERVICE, STATING THE<br>NAME AND TAX PAYER IDENTIFICATION NUMBER OF THE<br>BENEFICIAL OWNER. IT MUST BE DATED WITHIN <b>10 MONTHS</b> OF<br>SUBMISSION FOR RELIEF AT SOURCE AND WITHIN <b>8 MONTHS</b><br>FOR LONG FORM. CANNOT BE CERTIFIED FOR ANY OTHER<br>COUNTRY. MUST HAVE IRS CODES 401(A) AND 501 (A). | ORIGINAL           | IRS<br>REPRESENTATIVE    |  |  |  |  |
| APPENDIX A<br>(COVER LETTER)         | LISTING OF BENEFICIAL OWNERS AND/OR JAPANESE INDIVIDUAL<br>RESIDENTS<br>TOTAL # OF PENSION PARTICIPANTS / # OF TREATY<br>PARTICIPANTS / END OF FISCAL YEAR ARE NOW REQUIRED FOR<br>PENSIONS.  | ORIGINAL           | DTC PARTICIPANT          |  |  |  |  |
| APPENDIX B<br>(POWER OF<br>ATTORNEY) | SIGNED BY BENEFICIAL OWNER APPOINTING DEPOSITARY ON<br>BENEFICIAL OWNER'S LETTERHEAD  | ORIGINAL           | BENEFICIAL OWNER         |  |  |  |  |
| LIMITED POWER OF<br>ATTORNEY         | IF THE POA IS SIGNED BY THE BROKER, TRUST AGREEMENT OR<br>LIMITED POA MUST ALSO BE SUBMITTED  | COPY               | DTC PARTICIPANT          |  |  |  |  |
| APPENDIX C                           | CERTIFICATE OF RESIDENCE FOR UK PENSIONS  | ORIGINAL           | UK TAX AUTHORITY         |  |  |  |  |
| PENSION<br>DECLARATION               | LETTER CERTIFYING 50% OF PARTICPANTS IN PLAN ARE<br>RESIDENTS OF THE TREATY COUNTRY. <b>ONLY REQUIRED FOR</b><br>LONG FORM RECLAIMS.  | COPY               | DTC PARTICIPANT          |  |  |  |  |
| PROOF OF PAYMENT                     | DOCUMENT CERTYING PAYMENT HAS BEEN CREDITED TO THE<br>PENSIONS FUNDS ACCOUNT. ONLY REQUIRED FOR LONG FORM<br>RECLAIMS.  | ORIGINAL           | DTC PARTICIPANT          |  |  |  |  |

|                       | CONTACT DETAILS                         |
|-----------------------|---|
| PRIMARY CONTACT       | RITA PATEL                              |
| DOMESTIC PHONE (U.S.) | 1-800-628-4646                          |
| DOMESTIC FAX (U.S.)   | 1-800-633-4646                          |
| INTERNATIONAL PHONE   | 1-212-747-9100                          |
| INTERNATIONAL FAX     | 1-212-747-0029                          |
| EMAIL ADDRESS         | RITA_PATEL@GLOBETAX.COM                 |
| COMPANY               | BNY MELLON in C/O GLOBETAX SERVICES     |
| STREET ADDRESS        | 90 BROAD STREET, 16 <sup>1H</sup> FLOOR |
| CITY/STATE/ZIP        | NEW YORK, NY 10004                      |
| ADDITIONAL CONTACTS   | SARAH MARTIN                            |
|                       | MARTA BIERBAUM                          |
|                       | JONATHAN STAAKE                         |

# ESP

## powered by GLOBETAX

Bank of New York Mellon, now offers ESP powered by GlobeTax, an electronic withholding tax submission system. This system allows for the secure and simplified transfer of beneficial owner level data from the Participant to Bank of New York Mellon and creates applicable documentation on the Participants behalf.

Submit the data online through the web site below, print out the document on letterhead, sign, and mail to Bank of New York Mellon/ GlobeTax along with the additional documentation (necessary for U.S. Pensions, U.K. Pensions, Swiss Pensions, Dutch Pensions, Japanese Residents and Large Shareholders).

These claims should be submitted through the following web site. (Requires a one-time registration)

<u>https://www.globetaxesp.com</u> Please contact Jonathan Staake at 212-747-9100 if you have any questions about this process.

### WITHHOLDING TAX UPDATE REGARDING "LARGE SHAREHOLDERS"

Individual (non-Corporate) "large shareholders" who hold 3% or more of the number of outstanding shares for dividend income from listed shares, now fall under the "large shareholder" category. These "large shareholders" will no longer be eligible for the preferential tax rates and thus be applied the 20.42% tax rate for dividends paid after September 30, 2011. Participants are required to disclose the name and address of these "large shareholders" to the Depositary by the deadline stated within this notice. Corporate entities (both Japanese and non-Japanese) who hold 3% or more of the number of outstanding shares for dividend income from listed shares are still entitled to the preferential withholding rates and are eligible to receive the income with a 7.147% withholding rate applied or more if eligible based on the treaty between the investors country of residence and Japan. Dividend income for unlisted shares will continue to be withheld at the 20.42% Japanese National Tax Rate.

| FREQUENTLY ASKED QUESTIONS (FAQs)   |   |  |  |  |  |
|---|---|--|--|--|--|
| CAN I SUBMIT A TRUST AGREEMENT IN LIEU OF A POA SIGNED BY THE BENEFICIAL OWNER?                   | YES, BUT A LIMITED POA SIGNED BY THE PARTICIPANT<br>MUST BE ACCOMPANIED BY THE TRUST AGREEMENT                                  |  |  |  |  |
| ARE FORM 6166S WITH IRS CODE RULING 81-100<br>ACCEPTED?   | YES, WITH A TAX DETERMINATION LETTER & PENSION DECLARATION LETTER.  |  |  |  |  |
| DOES THE BENEFICIARIES NAME ON THE FORM 6166<br>NEED TO MATCH THE POA?                            | YES, THE BENEFICIARIES NAME ON BOTH DOCUMENTS SHOULD BE IDENTICAL.  |  |  |  |  |
| HOW LONG DOES IT TAKE FOR LONG-FORM CLAIMS<br>TO BE PAID?   | WE ESTIMATE IT TAKES UP TO 1 YEAR FOR LONG FORM<br>CLAIMS TO BE PAID  |  |  |  |  |
| DOES THE LONG-FORM PROCESS HAVE A MINIMUM<br>POSITION REQUIRMENT PER BENEFICIAL OWNER?            | YES, PLEASE CALL FOR MORE DETAILS.  |  |  |  |  |
| DO POAS NEED TO BE NOTARIZED FOR SHORT FORM<br>CLAIMS?  | NO, ONLY POAS SUBMITTED FOR LONG FORM CLAIMS<br>NEED TO BE NOTARIZED.   |  |  |  |  |
| WHAT IS THE STATUTE OF LIMITATIONS FOR FILING<br>JAPANESE RECLAIMS?                               | IT IS 5 YEARS FROM ORDINARY PAY DATE. CLAIMS<br>RECEIVED AFTER OUR SUBMISSION DEADLINE WILL BE<br>FILED ON A BEST EFFORT BASIS. |  |  |  |  |
| WHAT IF THE BENEFICIAL OWER NAME AND/OR<br>ADDRESS IS NOT CONSISTANT WITH THE OTHER<br>DOCUMENTS? | SEND A LETTER ON PARTICIPANT LETTERHEAD<br>EXPLAINING THE DISCREPANCY. BE SURE TO INCLUDE<br>THE TAX ID NUMBER.                 |  |  |  |  |

| HOW OFTEN ARE LONG FORM CLAIMS FILED WITH<br>THE JAPANESE CUSTODIANS?                    | DUE TO QUARTERLY FILING LIMITATIONS GLOBETAX<br>FILES ON FEBRUARY 20TH, MAY 20TH, AUGUST 20TH &<br>NOVEMBER 20TH OF EACH YEAR.  |
|--|---|
| WILL BNY MELLON / GLOBETAX ACCEPT CLAIMS<br>FILED DIRECTLY TO THEM BY BENEFICIAL OWNERS? | BNY MELLON IN C/O GLOBETAX ONLY ACCEPTS CLAIMS<br>FILED BY THE DTC PARTICIPANT WHO WAS HOLDING<br>SECURITIES THROUGH DTC AND ONLY TO THE EXTENT<br>THAT DTC HAS REPORTED THESE HOLDINGS TO US AS<br>VALID RECORD DATE HOLDINGS. BENEFICIAL OWNERS<br>ARE REQUIRED TO FILE THEIR CLAIMS THROUGH THE<br>CUSTODY CHAIN TO THE DTC PARTICIPANT OF RECORD.<br>ALL CLAIMS NOT RECEIVED DIRECTLY FROM THE DTC<br>PARTICIPANT WILL BE RETURNED TO THE BENEFICIAL<br>OWNER.  |
| DO PENSION PLANS NEED TO DISCLOSE ANY<br>UNDERLYING HOLDER INFORMATION?                  | YES, EFFECTIVE SEPTEMBER 1, 2012 PENSION PLANS<br>WILL NEED TO DISCLOSE THE TOTAL NUMBER OF<br>PARTICIPANTS, THE NUMBER OF TREATY ELIGIBLE<br>PARTICIPANTS AND THE DATE OF FISCAL YEAR END.   |
| WILL BNY MELLON / GLOBETAX ACCEPT CLAIMS<br>FILED DIRECTLY TO THEM BY BENEFICIAL OWNERS? | BNY MELLON IN C/O GLOBETAX ONLY ACCEPTS CLAIMS<br>FILED BY THE DTC PARTICIPANT WHO WAS HOLDING<br>SECURITIES THROUGH DTC AND ONLY TO THE EXTENT<br>THAT DTC HAS REPORTED THESE HOLDINGS TO US AS<br>VALID RECORD DATE HOLDINGS. BENEFICIAL OWNERS<br>ARE REQUIRED TO FILE THEIR CLAIMS THROUGH THE<br>CUSTODY CHAIN TO THE DTC PARTICIPANT OF RECORD.<br>ALL CLAIMS NOT RECEIVED DIRECTLY FROM THE DTC<br>PARTICIPANT WILL BE RETURNED TO THE BENEFICIAL<br>OWNER.  |
| IS THIS LONG FORM PROCESS FREE OF CHARGE?  | NO. THIS TAX RECLAIM ASSISTANCE SERVICE IS WHOLLY<br>VOLUNTARY AND DISCRETIONARY AND OUTSIDE THE<br>TERMS AND CONDITIONS OF ANY APPLICABLE DEPOSIT<br>AGREEMENT. FEES WILL BE CHARGED FOR THIS<br>ASSISTANCE SERVICE OF UP TO \$0.0075 PER DEPOSITARY<br>SHARE FOR RELIEF AT SOURCE AND \$0.01 PER<br>DEPOSITARY SHARE FOR STANDARD LONG FORM<br>RECLAIMS WITH A MINIMUM OF \$25.00. RECLAIMS<br>RECEIVED POST DEADLINE CANNOT BE ASSURED AND<br>MAY BE SUBJECT TO A PER BENEFICIARY FEE AS WELL AS<br>OTHER CHARGES, FEES OR EXPENSES PAYABLE BY OR<br>DUE TO BNY MELLON OR ITS AGENTS, INCLUDING THE<br>CUSTODIAN OR TAX AUTHORITIES. IN ADDITION, CHARGES<br>MAY APPLY TO ANY LONG FORM CLAIMS REJECTED OR<br>NOT ACCEPTED BY THE CUSTODIAN. FEES PAID TO BNY<br>MELLON MAY BE SHARED WITH ITS AGENTS. |

### **APPENDIX A – COVER LETTER**

### (DTC Participant's Letterhead)

#### To: GlobeTax as agent for BNY Mellon 90 Broad Street, 16th Floor New York, New York 10004-2205 Phone: 1-800-915-3536 Fax: 1-800-985-3536 **Re: Withholding Certification for OTSUKA : CUSIP# 689164101**

I / We the undersigned <u>(Contact Name)</u> authorized representative of <u>(DTC Participant Name)</u> holding shares at Cede & Co. under DTC# <u>(DTC PTS Number)</u> of **OTSUKA**; **CUSIP# 689164101**, request that the upcoming cash dividend payable to holders as of **3/28/2013**, receive their entitled tax reclaim.

| Name of<br>Beneficiary | Complete<br>Address | Country<br>of<br>Residence | Tax ID<br>Number | #<br>DEPOSITARY<br>SHAREs | Law of<br>Establishment<br>(ERISA, State<br>Law of<br><state>, etc.)</state> | Total # of<br>Participants<br>in Plan | # of Treaty<br>Participants<br>in Plan | Date<br>of<br>Fiscal<br>Year<br>end |
|------------------------|---------------------|----------------------------|------------------|---------------------------|--|---------------------------------------|--|-------------------------------------|
|                        |                     |                            |                  |                           |  |                                       |  |                                     |

#### \*\*\* IF THERE ARE MORE THAN 7 BENEFICIAL HOLDERS, PLEASE CALL THE NUMBER ABOVE AND WE WILL SEND YOU A PRE-FORMATTED DISK. PLEASE RETURN THE DISK AND THE HARD COPY WITH THE REQUIRED AUTHORIZED SIGNATURES TO THE ADDRESS ABOVE.

We hereby agree that this tax reclaim assistance service is wholly voluntary and discretionary and outside the terms and conditions of any applicable deposit agreement. We hereby accept and agree to pay the fees of BNY Mellon of up to \$.004 per Depositary Share for the favorable rate (7.147%) and up to .0075 per Depositary Share for the exempt rate (0%) for standard Relief At-Source tax reclaim. We hereby accept and agree to pay the fees of BNY Mellon of \$0.01 per Depositary Share for standard Long Form tax reclaim (with a minimum of \$25.00), and any other charges, fees or expenses payable by or due to BNY Mellon or its agents, including the (respective) custodian, in connection with the tax reclaim process, or to tax authorities or regulators (which fees, charges or expenses may be deducted from the dividend or any other distribution or by billing or otherwise in BNY Mellon's discretion). We hereby agree that any such fees, charges or expenses may be due and payable whether or not a successful reduction in rate or reclamation is obtained. We hereby agree that fees paid to BNY Mellon may be shared with its Agents.

We hereby agree that in addition to statutory and documentation requirements and the deduction of fees, tax reclaim benefits will be subject to review and approval by the applicable custodian and the applicable tax regulators, and that BNY Mellon is not providing any legal, tax, accounting or other professional advice on these matters and has expressly disclaimed any liability whatsoever for any loss howsoever arising from or in reliance hereto.

We certify that to the best of our knowledge that each of the beneficial owners identified above are eligible for the preferential rates as stated herein and we declare that we have performed all the necessary due diligence to satisfy ourselves as to the accuracy of the information submitted to us by these beneficial owners.

We will be fully liable for any and all claims, penalties and / or interest, including without limitation, any foreign exchange fluctuations associated therewith. BNY Mellon shall not be liable for the failure to secure any refund. In consideration of the assistance of BNY Mellon and the custodian in processing such claims, we expressly agree that BNY Mellon and its agents or affiliates shall not have any liability for, and we shall indemnify, defend and hold each of BNY Mellon and its agents and affiliates harmless from and against, any and all loss, liability, damage, judgment, settlement, fine, penalty, demand, claim, cost or expense (including without limitation fees and expenses of defending itself or enforcing this agreement) arising out of or in connection herewith.

#### Incorrect claims and/or elections could result in fines and/or penalties.

| CHARGES          |   |   |  |  |  |  |
|------------------|---|---|--|--|--|--|
| FILING<br>METHOD | DEPOSITARY SERVICE<br>CHARGE                    | MINIMUM SERVICE<br>CHARGE PER<br>BENEFICIAL OWNER       |  |  |  |  |
| RELIEF AT        | 92.853% - UP TO \$0.004 per<br>DEPOSITARY SHARE | \$0   |  |  |  |  |
| SOURCE           | 100% - UP TO \$0.0075 per<br>DEPOSITARY SHARE   | φU  |  |  |  |  |
| LONG-FORM        | UP TO \$0.01 per<br>DEPOSITARY SHARE            | \$25 tax relief fee and up to 40,000 JPY custodial fee. |  |  |  |  |

| CONTACT INFO |                         |  |  |
|--------------|-------------------------|--|--|
| TELEPHONE    | PRINT NAME OF SIGNATORY |  |  |
| FAX          | POSITION OF SIGNATORY   |  |  |

### **APPENDIX B – POWER OF ATTORNEY**

### (Pension Fund's Letterhead)

### Power of Attorney

<u>(Name of Pension Fund/IRA = the Undersigned)</u>, with address in (City, State, Country) hereby appoints <u>BNY Mellon ("Bank"</u>) and/or the Bank's designated standing proxy(ies) as its true and lawful attorney with full Power of Attorney to do all or any of the following acts with respect to the American Depository Receipts representing shares in **OTSUKA** ("Securities") that the Bank holds in its safe custody on behalf of the Undersigned through a Participant in the Depository Trust Company.

- i) To sign and file required forms with competent tax authorities in order to secure any tax privileges and benefits such as tax reduction or tax-exemption at source.
- ii) To receive on behalf of the Undersigned tax repayments made by competent tax authorities as a result of lodging reclaim forms.
- iii) To perform any other act as may be necessary to execute the acts mentioned herein.

The Undersigned also authorizes the Bank and/or the Bank's designated standing proxy(ies) to submit this power of attorney or a photocopy of it to competent tax authorities.

### (Name of the Pension Fund/IRA)

<Place and Date>\_\_\_\_\_
Place and Date

In addition, the authorized representative:

Confirms that more than 50% of the beneficiaries, members or participants of the eligible pension fund were individual residents of the \_\_\_\_\_\_ or Japan as of the prior taxable period.

### (Name of the Pension Fund/IRA)

<Place and Date>Place and Date

<Signature of Officer of Beneficiary> Authorized Signature(s)/Title(s)

### **APPENDIX C**

居住者証明書 Certificate of Residence

との間の租税条約第 条第 項 に規定する居住者であることを証明します。

I hereby certify that (the applicant:)\_\_\_\_\_

is a resident under the provisions of the Income Tax Convention between Japan and <u>the</u> <u>United Kingdom of Great Britain and Northern Ireland</u>, Article <u>22</u>, para. <u>2 (e)</u>.

年月日 \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

| 署名        |  |
|-----------|--|
|           |  |
| Signature |  |

| 官印             |  |
|----------------|--|
| Official Stamp |  |
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|                |  |
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### EXHIBIT 1

| TREATY ELIGIBLE PENSIONS   |  |  |  |
|----------------------------|--|--|--|
| COUNTRY OF<br>PENSION FUND | DESCRIPTION  | QUALIFYING PLANS   |  |
| UNITED STATES              | APPLIES TO A BENEFICIAL OWNER OF THE DEPOSITARY SHARES<br>THAT:<br>1) IS NOT ENGAGED IN A TRADE OR BUSINESS IN JAPAN<br>THROUGH A PERMANENT ESTABLISHMENT SITUATED IN JAPAN,<br>WITHIN THE MEANING OF THE U.S. DOUBLE TAXATION TREATY<br>WITH JAPAN<br>2) IS A QUALIFYING "PENSION FUND" AS DEFINED ON PAGE 11 OF<br>THE TECHNICAL EXPLANATION OF THE NEW TAX TREATY<br>BETWEEN THE U.S. AND JAPAN, PUBLISHED BY THE U.S.<br>DEPARTMENT OF TREASURY<br>3) IS ABLE TO CERTIFY THAT MORE THAN 50 % OF THE<br>BENEFICIARIES, MEMBERS OR PARTICIPANTS OF THE ELIGIBLE<br>PENSION FUND WERE INDIVIDUAL RESIDENTS OF THE U.S. OR<br>JAPAN AS OF THE PRIOR TAXABLE PERIOD.  | <ul> <li>QUALIFIED PLANS UNDER SECTION 401(A)</li> <li>INDIVIDUAL RETIREMENT PLANS (INCLUDING<br/>THOSE THAT ARE A PART OF A SIMPLIFIED<br/>EMPLOYEE PENSION PLAN THAT SATISFIES 408(K))</li> <li>INDIVIDUAL RETIREMENT ACCOUNTS, INDIVIDUAL<br/>RETIREMENT ANNUITIES, SECTION 408(P)<br/>ACCOUNTS</li> <li>ROTH IRAS UNDER SECTION 408 A</li> <li>SECTION 457 GOVERNMENTAL PLANS</li> <li>SECTION 403(A) QUALIFIED ANNUITY PLANS</li> <li>SECTION 403(B) PLANS</li> <li>SECTION 403(B) PLANS QUALIFY AS PENSION<br/>FUNDS BECAUSE A 401(K) PLAN IS A TYPE OF<br/>401(A) PLAN.</li> <li>ANY OTHER FUND IDENTICAL OR SUBSTANTIALLY<br/>SIMILAR TO THE FOREGOING SCHEMES THAT ARE<br/>ESTABLISHED PURSUANT TO LEGISLATION<br/>INTRODUCED AFTER THE DATE OF SIGNATURE OF<br/>THE CONVENTION.</li> </ul> |  |
| UNITED KINGDOM             | APPLIES TO A BENEFICIAL OWNER OF THE DEPOSITARY SHARES<br>THAT:<br>1) IS NOT ENGAGED IN A TRADE OR BUSINESS IN JAPAN<br>THROUGH A PERMANENT ESTABLISHMENT SITUATED IN JAPAN,<br>WITHIN THE MEANING OF THE U.K. DOUBLE TAXATION TREATY<br>WITH JAPAN,<br>2) IS A QUALIFYING "PENSION FUND" AS DEFINED BY ARTICLE 22,<br>PARAGRAPH 2(E) OF THE INCOME TAX CONVENTION BETWEEN<br>JAPAN AND THE UNITED KINGDOM OF GREAT BRITAIN AND<br>NORTHERN IRELAND, PUBLISHED BY THE MINISTRY OF FINANCE<br>JAPAN<br>3) IS ABLE TO CERTIFY THAT MORE THAN 50 % OF THE<br>BENEFICIARIES, MEMBERS OR PARTICIPANTS OF THE ELIGIBLE<br>PENSION FUND WERE INDIVIDUAL RESIDENTS OF THE U.K. OR<br>JAPAN AS OF THE PRIOR TAXABLE PERIOD. |  |  |
| SWITZERLAND                | APPLIES TO A BENEFICIAL OWNER OF THE DEPOSITARY SHARES<br>THAT:<br>1) IS NOT ENGAGED IN A TRADE OR BUSINESS IN JAPAN<br>THROUGH A PERMANENT ESTABLISHMENT SITUATED IN JAPAN,<br>WITHIN THE MEANING OF SWITZERLAND DOUBLE TAXATION<br>TREATY WITH JAPAN,<br>2) IS A QUALIFYING "PENSION FUND" AS DEFINED BY ARTICLE<br>22A, PARAGRAPH 2(E) OF THE INCOME TAX CONVENTION<br>BETWEEN JAPAN AND SWITZERLAND, PUBLISHED BY THE<br>MINISTRY OF FINANCE JAPAN<br>3) IS ABLE TO CERTIFY THAT MORE THAN 50 % OF THE<br>BENEFICIARIES, MEMBERS OR PARTICIPANTS OF THE ELIGIBLE<br>PENSION FUND WERE INDIVIDUAL RESIDENTS OF SWITZERLAND<br>OR JAPAN AS OF THE PRIOR TAXABLE PERIOD.  |  |  |
| NETHERLANDS                | APPLIES TO A BENEFICIAL OWNER OF THE DEPOSITARY SHARES<br>THAT:<br>1) IS NOT ENGAGED IN A TRADE OR BUSINESS IN JAPAN<br>THROUGH A PERMANENT ESTABLISHMENT SITUATED IN JAPAN,<br>WITHIN THE MEANING OF THE NETHERLANDS DOUBLE<br>TAXATION TREATY WITH JAPAN,<br>2) IS A QUALIFYING "PENSION FUND" AS DEFINED BY ARTICLE 21,<br>PARAGRAPH 2(D) OF THE INCOME TAX CONVENTION BETWEEN<br>JAPAN AND THE NETHERLANDS PUBLISHED BY THE MINISTRY<br>OF FINANCE JAPAN<br>3) IS ABLE TO CERTIFY THAT MORE THAT 50 % OF THE<br>BENEFICIARIES, MEMBERS OR PARTICIPANTS OF THE ELIGIBLE<br>PENSION FUND WERE INDIVIDUAL RESIDENTS OF THE<br>NETHERLANDS OR JAPAN AS OF THE PRIOR TAXABLE PERIOD.                                |  |  |