

Clearance & Settlement: ACATS Process Flow



Step	Taken By	Action	Result
1	Firm expecting to receive a customer's account	Submits Transfer Initiation Form data	Begins transfer process.
2	NSCC	Generates ACATS Transfer Transaction	Confirms input receipt to receiving firm. System-rejected requests are reported to the receiving firm. Delivering Firm notified of transfer request.
3	Delivering Firm	Submits Asset Input Or Customer Account Transfer Reject NOTE: Responses should be submitted within one business day to prevent account from entering a Request-Past status	NSCC generates Asset Transaction Report listing assets. Deliverer reviews for accuracy. NSCC generates Transfer Transaction Report with rejects.
4	Receiving Firm	If the account was rejected with a 24-hour Reject Code, the receiver should correct by submitting an adjusted TIF. NOTE: TIFs not corrected within the 24- hour period will cause the account to reject.	NSCC generates Transfer Transaction Report with TIF adjustments.
5	Receiving Firm	Reviews Asset Transaction Report within one business day Either Accepts the account (does nothing) and submits re-registration instructions for ACATS Fund/SERV eligible assets. Or Accepts the account and accelerates settlement Or Requests adjustments Or Submits Asset Delete for mutual fund(s) and accelerates settlement Or Rejects account	Transfer settles three days later. Transfer settles two days later. Delivering firm submits Asset Input or Adjustment and NSCC indicates pending adjustment on Transfer Transaction Report and generates Asset Transaction Report with adjustments highlighted. Transfer settles two days later. NSCC generates Transfer Transaction Report with reject.
6	NSCC	Generates Settlement Report and Option Transfer Report	Lists all accounts scheduled to settle on designated settlement date. Lists all option assets scheduled to move through OCC's Option Transfer Service on settlement date.
7	NSCC	Reports assets settling on CNS Projection Report - and / or generates Receive and Deliver Instructions - and / or a Deliver Order file to DTC for Depository- eligible securities - and / or generates a file of Mutual Fund re-registration instructions for eligible Fund/SERV assets and a file to OCC of options that are being transferred.	Book-entry delivery via NSCC's CNS System. Delivery is made outside of CNS. Fund/SERV is sent re-registration instructions and OCC sent options transfer instructions.