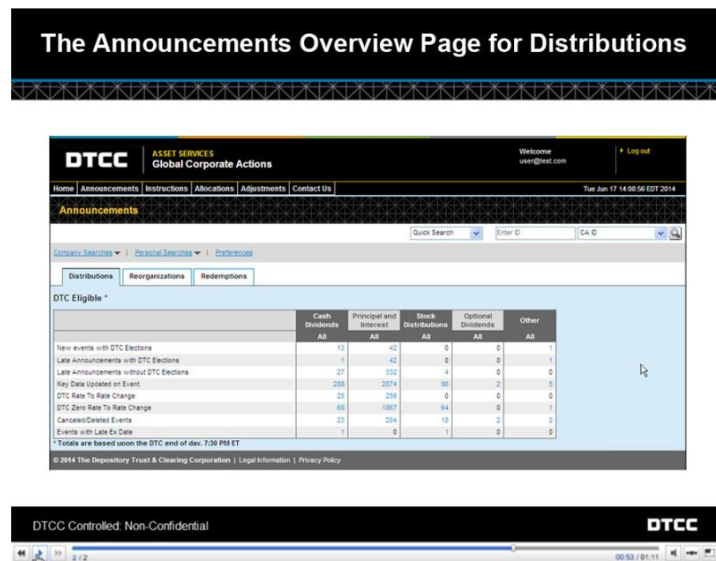


## ASSET SERVICES

### THE ANNOUNCEMENTS OVERVIEW PAGE FOR DISTRIBUTIONS

#### The Announcements Overview Page for Distributions



The **Announcements** Overview page contains quick links to event announcements.

You can also access your saved queries as well as set important preferences. We'll go into these later. Right now, let's tour the **Distributions** tab.

The table contains event counts for DTC-eligible events. These counts are hyperlinks you can click on to view events that fall into each category.

We'll go through some event types that are covered by each column.

- You can see a list of event types for any of the columns by mousing over them. For example, the **Cash Dividends** column includes these types of events: Capital Gains Distribution
- Cash Dividends
- Return of Capital, and
- Special Dividends
- The **Principal and Interest** column may contain announcements for: Interest
- Principal, and Default - Interim Payment(s)
- Within the **Stock Distributions** column, you may see a number of event types such as: Spin-Offs,
- Stock Dividends,
- Stock Splits,
- Automatic Dividend Reinvestments,
- Pay-In-Kinds,
- Rights Distributions, and
- Bonus Issues.

The **Optional Dividends** category shows optional dividends.

- Finally, the **Other** category may include a broad range of events, including: Foreign Post-Payable Tax Reclaims.
- Distributions that include DRIP (DTC-Only) s and Opt Outs (DTC-Only), as well as Tax Credits.
- Liquidations that are based on Record Date Holdings, and
- Sales of Rights that are "Poison Pills" and ADRs.

The preset categories appear on the left and show the number of events that have changes today.

For example, to see a list of stock distribution events where key data was updated today, you would click the event count here.

Now, let's see what the categories mean.

- **Late Announcements** are events that DTC announced today that have a record date of today or a day in the past.  
You can see late announcements broken out by those that contain issuer elections and those that do not.
- **Key Data Updated on Event** shows you announcements in which critical data such as the Payout Type or DTC Instruction Expiration Date have been updated today. DTC monitors more than 35 data points for changes on distribution events.
- In **DTC Rate to Rate Change**, we show you cases where the cash payout rate has changed to a new rate. These categories also show any changes made to security rates.
- You may also want to be aware of events for which DTC has just received a cash or security rate. These rate additions show up in the **DTC Zero Rate to Rate Change category**.

You can specifically search for **Canceled and Deleted Events**, or

- See Events with Late Ex Dates.

Once you have decided what you wish to see, click an event count.

You're brought to a Search Results page that contains only the events that apply to this search.

You might find it convenient to use a pre-saved company-wide query, or maybe an earlier search of your own that you have saved.

These links always appear along the top of the **Announcements** page.

Click the arrow next to either one to see what searches are available to you.

Finally, if you would like to set your preferences, you can do this from here. For more information, see the Quick Tip on Setting Preferences in the Asset Services Learning Center.

From Preferences, you can choose your CA Web **Home Page**. This is the page you'll see each time you open the CA Web.

You can also ensure that you are viewing all the details on an event including DTC Only options by selecting **Yes** in the **Show DTC Only Fields on the Composite Detail Page** button.

And finally, you can choose how composite search results are exported, either in full or using a customized list of columns from the page.

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