

ASSET SERVICES

EXPORTING ALLOCATIONS SEARCH RESULTS TO EXCEL

Exporting Allocations Search Results to Excel

The screenshot displays the DTCC Asset Services Global Corporate Actions search results page. The search criteria are 'Allocations -Cash(USD) -Total Due -Cash Dividend -05-Mar-2014'. The results table shows the following data:

CA ID	CUSIP	Event Type	Record Date	Payable Date	Position	Total Due
7948338	28193235	Cash Dividend	04-Mar-2014	05-Mar-2014	118	37.12
7948334	31423M204	Cash Dividend	04-Mar-2014	05-Mar-2014	405	105.30
7948338	32207371	Cash Dividend	04-Mar-2014	05-Mar-2014	221	70.32
7948332	7201H207	Cash Dividend	04-Mar-2014	05-Mar-2014	303	1,990.71
7948333	7201J203	Cash Dividend	04-Mar-2014	05-Mar-2014	457	3,002.49
7948334	7201K205	Cash Dividend	04-Mar-2014	05-Mar-2014	131	48.76
7911211	498477106	Cash Dividend	20-Feb-2014	05-Mar-2014	1,626	146.08
8096100	438893200	Cash Dividend	12-Feb-2014	05-Mar-2014	2,203	165.23
8101446	355470100	Cash Dividend	05-Feb-2014	05-Mar-2014	20	11.97
8102284	439691000	Cash Dividend / GMD	16-Feb-2014	05-Mar-2014	80	12.00
8109017	802819888	Cash Dividend	19-Feb-2014	05-Mar-2014	5,337	1,334.25
8122843	442325200	Cash Dividend	19-Feb-2014	05-Mar-2014	71	5.66
8124033	057755100	Cash Dividend	19-Feb-2014	05-Mar-2014	72	10.00
8124034	057755209	Cash Dividend	19-Feb-2014	05-Mar-2014	37	9.25
8124181	006889106	Cash Dividend	19-Feb-2014	05-Mar-2014	1,025,121	112,763.31
8125736	933551104	Cash Dividend	26-Feb-2014	05-Mar-2014	2,438	389.76
8138048	89244.102	Cash Dividend	24-Feb-2014	05-Mar-2014	7,889	1,259.04
7922099	440454102	Cash Dividend / GPTD	20-Jan-2014	17-Feb-2014	1,562	0.90
7944348	618647307	Cash Dividend	04-Mar-2014	05-Mar-2014	302	96.98
7944350	618647302	Cash Dividend	04-Mar-2014	05-Mar-2014	270	86.40

The page also includes a 'Filter Search Criteria' section at the bottom.

The Allocations search results page displays all events of a particular type and status, up to 3000 results. These results are shown 20 at a time.

Click the forward and back buttons to move through the pages, or type a page number in this field and press Enter.

You can sort these results by clicking on any of the column headings.

Note that you can export these results to Excel by clicking on the **Export to Excel** link. You can also print them by clicking on the **Print** icon.

When you export your results to Excel, you will export all results. In other words, if you have more than 3000 results, you will export all of them – not just the ones that appear on the page. If you filter your search results by CUSIP and then export them, you will export the filtered results only. When you print your results, however, you will only print the results that appear on the page.

When you click on **Export to Excel**, you will be asked whether you want to open or save your file.

If you open the file in Excel, you'll see a basic spreadsheet that contains all of your results.

You can sort, save, or print this data as you would any Excel spreadsheet.

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FOR MORE INFORMATION

Email DTCC Learning at:

CoreLearning@dtcc.com

or visit us on the web at:

www.dtccllearning.com