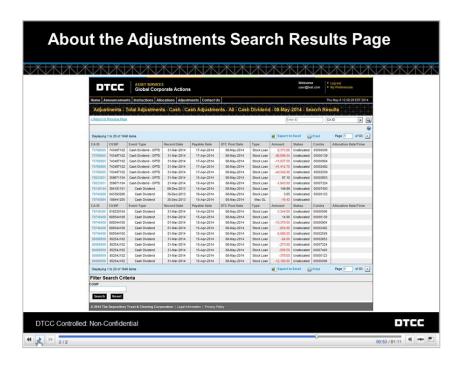


## **ASSET SERVICES**

## ABOUT THE ADJUSTMENTS SEARCH RESULTS PAGE



The Adjustments search results page displays all adjustments for a particular event type and adjustment type, up to 3000 results. These results are shown 20 at a time.

Click the arrow buttons to move through the pages or type a page number in this field and press Enter. You can sort these results by clicking on any of the column headings. You can also filter these results by a specific CUSIP.

Note that these results refer to adjustments related to an event. If applicable, you can see multiple adjustments on a single event.

Click any link in the CA ID column to view the adjustment details for that event. You can export these results to Excel by clicking on the **Export to Excel** link. You can also print them by clicking on the **Print** icon.

When you export your results to Excel, you will export all results. In other words, if you have more than the 20 results shown on the page, you will export all of them – not just the ones you see here.

If you filter your search results by CUSIP and then export them, you will export the filtered results only. When you print your results, however, you will only print the results that appear on the page.

When you click on **Export to Excel**, you will be asked whether you want to open or save your file. If you open the file in Excel, you'll see a basic spreadsheet that contains all of your results. You can sort, save, or print this data as you would any Excel spreadsheet.

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