



REVISED

<b>B #:</b>	1789
<b>Date:</b>	February 27, 2014
<b>To:</b>	All Participants
<b>Category:</b>	Operations
<b>From:</b>	Client Services
<b>Attention:</b>	Officers / Operations Management
<b>Subject:</b>	Enhanced Password Requirements

Please be advised that enhanced password requirements for our mainframe applications for PTS/PBS, FTP and Web Portal, originally scheduled for Sunday, January 12, 2014, **will be implemented on Sunday, March 2, 2014.**

**Password Requirements:**

- Can contain uppercase letters, lowercase letters, numbers, and the “national” characters: \$, #, @
- Must be exactly 8 characters<sup>1</sup> and contain at least:
  - four letters or national characters
  - one uppercase letter or national character
  - one lowercase letter
  - two numbers
- No letter, number, or character may occur more than two times
- Cannot be the same as your logon ID or match any part of it
- Cannot be reused within 720 days or 12 password changes
- Cannot be the same as the prior password where only the letter case has changed

**All individual users will remain on their existing 90 day password expiration cycle and will not be forced to change their passwords until their next expiration date after the March 2, 2014 implementation.** However, users that wish to begin using the new password requirements before they become mandatory may do so.

Password requirements for RTTM ®Web (<https://webficc.dtcc.net/>) have already been implemented.

If you have any questions on this change, please contact the Client Account Representative Hotline at 212 855 4270.

Non-Confidential

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<sup>1</sup> The mainframe applications (PTS/PBS, MQ & FTP via the Web) **will not allow** passwords with more than eight characters. The web based applications (Web Portal & RTTM Web) will allow passwords of more than eight characters.