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DATE:	NOVEMBER 5, 2015
TO:	ALL MEMBERS
FROM:	PRODUCT MANAGEMENT, EQUITIES CLEARANCE
ATTENTION:	MANAGING PARTNER/OFFICER; OPERATIONS PARTNER/OFFICER; MANAGER P&S DEPARTMENT; MANAGER DATA PROCESSING DEPARTMENT
SUBJECT:	ENHANCEMENTS TO SMART/TRACK FOR CNS CORPORATE ACTIONS

In its continuing effort to bring greater efficiencies to the Continuous Net Settlement System (CNS), the National Securities Clearing Corporation (NSCC) is making the following enhancements in **SMART/Track for CNS Corporate Actions (“CNR” product)** on the processing of voluntary corporate actions and optional dividends in CNS. These enhancements, which are further outlined below, will be implemented into production on **Friday, November 20, 2015**. Members are advised that there is no testing or coding changes required on their part for these enhancements.

ENHANCEMENTS

1) EMAIL ALERTS

NSCC will be adding a new feature in **SMART/Track for CNS Corporate Actions** that allows permissioned staff to receive email alerts when their firm is assigned potential liability or final liability by CNS for a voluntary corporate action event. Additionally, email alerts will be sent if the firm had a payment update on a voluntary corporate action event in CNS where they had an outstanding position in a CNS reorganization subaccount. The email alerts generated will be stated as follows:

For Potential Liability	Please be advised that your firm has received potential liability on a CNS voluntary corporate action event. Please check SMART/Track for CNS Corporate Actions for further details.
For Final Liability	Please be advised that your firm has received final liability on a CNS voluntary corporate action event. Please check SMART/Track for CNS Corporate Actions for further details.
For Payment Update	Please be advised that a payment was processed on a CNS voluntary corporate action event. Please check SMART/Track for CNS Corporate Actions for further details.

DTCC offers enhanced access to all important notices via a Web-based subscription service. The notification system leverages RSS Newsfeeds, providing significant benefits including real-time updates and customizable delivery. To learn more and to set up your own DTCC RSS alerts, visit http://www.dtcc.com/subscription_form.php.

Additionally, all emails generated will include a disclaimer.¹

Entitlements

Entitlements for these email alerts will be granted by the Member's Super Access Coordinator (SAC) for **SMART/Track for CNS Corporate Actions**. The SAC will have a new section in **SMART/Track for CNS Corporate Actions** entitled Contact Management which provides them with the options to "Add" or "View" Contacts.

Here are the basic rules/guidelines for Contact Management:

- The ability to add, modify and delete Contact information will be limited to the SAC at the Member firm. There is no approval required by another user to commit the change to the database, so any changes will be "owned" by the SAC at the firm.
- There is no validation by NSCC on the domain of the e-mail address (i.e. dtcc.com) so having just the SAC make these updates will prevent e-mails going to personal e-mail addresses such as yahoo.com or gmail.com, etc.
- An update to Contact Management by the SAC will be processed real time. Any corporate action message generated after an e-mail address is modified will be distributed to the updated e-mail address.
- The maximum number of contacts for a Member firm is 5 email addresses, and each email address must be unique. It is recommended that the Member firm set up a distribution group at their firm and use that e-mail address for this purpose.
- The recipient contact information (name, phone number and e-mail addresses) will be maintained and stored in the Contact Management database.
- Contact Management has the following restrictions/validation for Contact Information:
 1. The e-mail address is formatted properly (with "@" symbol and "." period).
 2. Only one e-mail address is entered into the e-mail address field.
 3. If e-mail address is designated as an "Individual" e-mail address, First Name and Last Name are required in addition to the e-mail address and phone number.
 4. If e-mail address is designated as a "Group" e-mail address, Group Name is required in addition to the e-mail address and phone number.
 5. If a contact with the same e-mail address exists, a prompt is displayed asking if the contact should be linked to CNS/CNR. A new record with a duplicate e-mail address will not be stored in Contact Management.
 6. There is no validation (beyond formatting check) done to verify the e-mail address entered is a valid address.

¹ This CNS Voluntary corporate action e-mail alert and the information provided herein are subject to the terms, conditions, limitations of liability, and indemnifications set forth in NSCC's Rules and Procedures. The e-mail alert distribution is controlled by the super-access coordinators (SAC) at Member firms, and the maintenance of the distribution list is the sole responsibility of Member firms. As a result, DTCC is not responsible for failure to deliver emails that contain inaccurate address or delivery of such emails to a third party. Furthermore, DTCC does not guarantee the successful or timely delivery of any DTCC CNS Voluntary corporate action e-mail alert and will not reissue emails that originally were not successfully delivered to Members or were not delivered in a timely manner. It is always the Member's responsibility to check SMART/Track for CNS Corporate Actions for receipt of potential liability, final liability & payment updates. This e-mail is intended only for the exclusive use of the intended recipient, and it contains confidential and/or restricted information. If you are not the intended recipient and received this e-mail in error, please permanently delete it as soon as possible. Any dissemination or acting on the information contained herein by an unintended recipient is strictly prohibited.

7. There is no restriction to the types of e-mail addresses that can be entered.

2) OPTIONAL DIVIDEND ELECTIONS INQUIRY

A new link will be made available on the **View Optional Dividends** section of **SMART/Track for CNS Corporate Actions** entitled **Optional Dividends Election Inquiry**. This link will allow Members to search past optional dividends processed by CNS for their firm using varied search criteria such as security, record date, payable date, range of record dates or range of payable dates (Note: Current optional dividends can still be viewed via **All Optional Dividends**). Users that have existing access to CNR Dividend Access Inquiry on **SMART/Track for CNS Corporate Actions** will automatically be granted entitlements to this functionality. Otherwise, a Member must request access to CNR Dividend Access Inquiry from their SAC.

ADDITIONAL INFORMATION

A copy of this Important Notice can be obtained from the DTCC web site at <http://www.dtcc.com>. If you have any questions regarding these enhancements, please contact your DTCC Relationship Manager or CNS Operations at (888) 382-2721, Option 2, then 2.