

# DTCC DATA REPOSITORY (SINGAPORE) PTE LTD OPERATING PROCEDURES

## 1. Introduction

DTCC DATA REPOSITORY (SINGAPORE) PTE LTD (the “Company”), a company organized under the laws of Singapore, has entered into User Agreements with various institutions that are potential users (each, a “User”) of one or more services (each, a “Service”) to be provided by the Company. The automated systems or other mechanisms through which the Company provides the Services are referred to herein as the “System”.

As used in these Operating Procedures, the term “User” shall also include Third Party Submitters as defined in the appendices to these Operating Procedures, except as provided therein or as the context may otherwise require.

## 2. User Information; Non-Repudiation

The Company will maintain for the benefit of Users a database that (a) assigns to each User a unique alpha-numeric identifier and (b) groups Users into families (each, a “Family”) as directed by the Users (through User Agreements or in such other manner as designated by the Company from time to time) that desire to be so grouped. (The Company may use for this purpose a uniform counterparty identifier or similar identifier provided or required by a regulator or provided by a third party acceptable to the Company.) Users may access the System through (i) computer-to-computer links (“Computer-to-Computer Links”), (ii) a secure Web front end (the “Web Front End”), or (iii) other means of access designated by the Company from time to time, in each case supported by or on behalf of the Company for the purpose, among possible others, of effecting electronic submission of records of eligible Derivatives Transactions, all in the manner and subject to the security arrangements established by the Company from time to time, as set forth in the Company’s Applicable Publications (described below). The security arrangements established by the Company will include (a) means of determining whether particular records were submitted to the System through Computer-to-Computer Links established with a particular User or its Family or (b) access to the Web Front End by means of digital certificate(s) and password(s), or other secure identifiers, assigned to that User or its Family. Records submitted to the System (as described below) indicating a particular User as the submitting party (through an identifier referred to above) shall be conclusively presumed to have been duly authorized by the User, or in the case of a Third Party Submitter, the parties to the transaction submitted, whenever such records are so determined to have been submitted through Computer-to-Computer Links established with that User or its Family, or through access of the Web Front End by means of the digital certificate(s) and password(s), or other secure identifiers, assigned to that User or its Family. If a User submits a record for another User that is a member of the same Family, the record shall be conclusively presumed to have been made on behalf of such other Family member and to have been duly authorized by such other Family member.

The Company may designate certain documents as “Applicable Publications,” which may include publications of message formats and messaging processes for Computer-to-Computer Links and of procedures for use of the Web Front End, publications of security arrangements, publications of further specifications for Services or the System and any other publications, forms or notices that the Company deems to be an Applicable Publication. Such Applicable Publications, as well as modifications to these Operating Procedures and other notices from time to time, will be announced to Users through the issuance of important notices (each, an “Important Notice”) which will be made available to Users in accordance with the “Notices” section set forth under “Important Legal Information” below.

### 3. How the System Works

The System is intended to provide Users with certain Services in each case as set forth in more detail in an appendix or supplement to these Operating Procedures.

- *Transmission of Records from Users to the System.* Services may entail submission of one or more records or messages (“Records”) by or on behalf of Users to the System, for processing, transmission, generation of reports or for other purposes. The Company may establish record descriptions (“Record Descriptions”), message formats, messaging processes and other specifications from time to time for use in submitting Records to the System. Records improperly formatted or containing data elements not conforming to such descriptions, formats, processes or specifications may be rejected by the Company in its discretion. Publications of Record Descriptions, message formats and messaging processes and specifications will be announced to Users through an Important Notice or Applicable Publications. Each User agrees with the Company to use the System in accordance with the most up-to-date version of such procedures and publications made available by the Company from time to time.
- *Termination of Use of Services.* Subject to any specific termination procedures set forth in an appendix or supplement for a particular Service, each User may terminate its use of the Services upon at least two business days’ (in the jurisdiction whose law governs this agreement) notice to the Company. (Such termination may or may not be made in connection with any notice of a prospective modification to these Operating Procedures pursuant to paragraph 3 under Important Legal Information below.) Upon termination, all attempted submissions of Records by the terminating User shall not be permitted by the System and the Records of the terminating User shall not be subject to change in status as the result of any such attempted submission of Records. Such Records would no longer be communicated as open to the applicable Designated Regulator. In addition, the terminating User shall be afforded the opportunity prior to termination to use the Web Front End to search all transactions and, to the extent then permitted by the Web Front End, to “download” copies of all Records found, with accompanying System assigned statuses. (All such Records will also have previously been transmitted to Users having Computer-to-Computer Links.) The terminating User

shall not accrue fee obligations from the effective date of the termination onwards, but all other obligations and rights of the terminating User under these Operating Procedures shall survive termination of use of the Services. The Company may continue to maintain and disclose Records relating to the User as provided in these Operating Procedures after termination of use of the Services.

## **Important Legal Information**

### **1. Copyright**

These DTCC Data Repository (Singapore) Operating Procedures, as amended, supplemented or modified from time to time, and together with any appendix, annex or supplement hereto (these “Operating Procedures”) are protected by copyright © 2025 by DTCC Data Repository (Singapore) Pte Ltd.

This publication (including, without limitation, any text, image, logo compilation code and/or design) is proprietary and protected by copyright, and is exclusive for use by the Company and Users. Each User is granted, only for so long as it is a User, a personal limited, non-exclusive, non-transferable, non-sublicensable and freely revocable license to use this publication solely for its own internal business purposes in connection with access to and use of the System, with the right to make copies as reasonably necessary for such use and the right to download and store this publication on a computer of such User, in each case subject to the terms and conditions set forth herein. When such User ceases being a User, such User shall use its reasonable efforts to promptly return to the Company, or destroy, all copies of this publication then in its possession, including any copies held in any format in any electronic media; provided that such User shall not be obligated to take such action if doing so would be inconsistent with applicable law or such User’s internal record retention policies. Except as authorized by the foregoing, no part of this publication may be printed, stored, reproduced, copied, altered, modified, posted, distributed, transmitted, displayed, published, sold, licensed or used in any form or by any means (other than for the User’s own internal purposes in connection with the User’s use of the System), without the Company’s prior written approval.

### **2. Terms of Use**

Users must satisfy themselves that the use of the System and the Services, including the submission and use of Records, will meet the requirements of any law, rule or regulation (“Applicable Law”) to which they are subject. The Company is not making, and hereby expressly disclaims, any representations or warranties as to the status of Records submitted to the System by or on behalf of Users under Applicable Law or any contractual arrangements involving Users, including without limitation as to the enforceability of contracts described in Records.

Each User agrees that it will not (i) claim, solely on the basis of the electronic nature of the System, that any Record is inadmissible in a court of law or other proceeding or (ii) object, solely on the basis of the electronic nature of the System, to the admission of any Record in a court of law or other proceeding.

Each User agrees that it will not assign or otherwise transfer its rights or obligations hereunder or under its User Agreement to any third party without the Company's express written consent, which consent shall not be unreasonably withheld, and any such assignment or transfer without consent shall be null, void and without effect. Each User agrees that the Company may from time to time assign or transfer its rights and/or obligations hereunder or under a User Agreement, in whole or in part, in each case without the consent of any User. The Company will notify Users of any such action pursuant to Section 3 below.

The contents of these Operating Procedures may be updated periodically, possibly in different formats. The most current version of these Operating Procedures, as well as Important Notices that address the contents of these Operating Procedures and Applicable Publications, will be made available by the Company to Users from time to time in accordance with "Notices" below. The Company will not be responsible for losses, costs or expenses arising from any failure of Users to follow the Company's most current Operating Procedures and/or Applicable Publications. Users may direct inquiries about these Operating Procedures, as well as requests for additional copies, (a) to the Company's registered address (currently at 2 Shenton Way, SGX Centre 1, #11-02, Singapore 068804), Attention: Chief Compliance Officer; (b) by email to [ddrsnotices@dtcc.com](mailto:ddrsnotices@dtcc.com); or (c) to such other address as the Company shall notify Users from time to time.

Each User waives any claim that it may have against the Company or any other person with respect to a business decision by such other person not to commence using the System or to terminate use of the System.

### **3. Notices**

The Company will provide 10 business days' (in the jurisdiction whose law governs this agreement) prior notice to each User of any material modification, amendment or supplement to these Operating Procedures and any Applicable Publication. Any such modification, amendment or supplement shall have been approved by the Board of Directors of the Company, any successor oversight body, or, in either case, its designee(s) (the "DR Board"). Any such notice, together with any Important Notice and any other notice from the Company to a User under these Procedures or under any agreement between the Company and a User, shall be sufficiently served on such User if the notice is electronically made available or transmitted to such User by any means normally employed by the Company for the delivery of electronic communications to such User. Alternatively, any such notice shall be sufficiently served on such User if it is in writing and delivered or mailed to the address most recently provided by such User to the Company in writing as being applicable for such purpose. Any such notice to a User, if made available or transmitted electronically, shall be deemed to have been given, respectively, at the

time of availability or transmission. Any such notice to a User, if delivered or mailed in writing, shall be deemed to have been given at the time of receipt. The Company currently intends to transmit all notices from it, or to notify Users of any posting of information, by electronic messaging system (i.e., e-mail) to the address or addresses most recently provided by such User to the Company in writing as being applicable for such purpose. Any notice from a User to the Company, including any notice under any agreement between the Company and the User, shall be sufficiently served on the Company if the notice is in writing and delivered (a) by courier or Singapore mail to the Company at DTCC Data Repository Pte Ltd, 2 Shenton Way, SGX Centre 1, #11-02, Singapore 068804, Attention: Chief Compliance Officer (b) by email to [ddrsnotices@dtcc.com](mailto:ddrsnotices@dtcc.com) or (c) to such other address as the Company shall notify Users from time to time. Any notice to the Company shall be deemed to have been given when received by the Company at the address specified above and any notice emailed will be deemed to have been given upon transmission.

#### **4. Provision and Use of the Services**

The Company shall retain exclusive control over the Services and the System through which they are provided. The Company shall adopt procedures for the expulsion of Users through the DR Board, or any successor oversight body. Each User is solely responsible for any equipment and software necessary for such User to access and use the System. Each User agrees that the System may not be used by any person in any jurisdiction where the Operating Procedures or use of the System would be contrary to any Applicable Law. Each User agrees that its access to and use of the Services and the System, and any activity that such User undertakes in connection therewith will at all times comply with Applicable Law. Each User that is a regulated entity agrees with the Company that such User will be solely responsible for complying with all requirements under Applicable Law with respect to record keeping and the maintenance of its books and records, and the Company makes no representation that the System will satisfy such requirements.

Each User agrees with the Company that such User will pay to the Company such fees and charges for use of the Services as shall be specified from time to time in the relevant appendices to these Operating Procedures.

Each User that has, or has an affiliate that has, a daily money settlement account at The Depository Trust Company (“DTC”) hereby agrees on behalf of itself or such affiliate that all such fees and charges shall be paid on a monthly basis through such a daily money settlement account in such manner as determined by the Company from time to time. The Company may from time to time make alternate forms of payment available to each such User. If a User does not have, or does not have an affiliate that has, a

daily money settlement account at DTC, the Company shall specify alternate forms of payment to such User. Such an alternate form of payment may include, for a User that has, or has an affiliate that has, a money settlement account at another subsidiary of The Depository Trust & Clearing Corporation, a payment through such money settlement account.

Each User, or in the case of a User that is a Third Party Submitter, a party to the transaction, agrees not to utilize the Services or Systems in a manner that would violate applicable sanctions laws and regulations of Singapore, Australia, the United States, United Nations or other relevant jurisdictions, to the extent applicable under the laws of User's, or in the case of a User that is a Third Party Submitter, a party to the transaction, place of incorporation and business headquarters.

## **5. Access to the System and Security**

Each User agrees with the Company to abide by all security procedures specified by the Company to the User in the Applicable Publications and will take reasonable steps to maintain the confidentiality and integrity of such security procedures. Each User will not knowingly or negligently introduce or permit the introduction of any computer viruses, worms, Trojan horses or other harmful codes into the System. Each User agrees with the Company that such User is responsible for preventing unauthorized access to the System. **User will notify the Company within two (2) hours of any actual or suspected: (i) unauthorized access to the System/Services; or (ii) cyber or system security events involving or impacting such User. Such notice shall be sent to [TVA@dtcc.com](mailto:TVA@dtcc.com) and shall include: (i) all known details of the actual or suspected unauthorized access/event; and (ii) a list of contacts who are authorized to act on behalf of the User, with corresponding primary email addresses and phone numbers and alternate email addresses and phone numbers that are external to User's systems.** The Company shall comply with its security procedures specified by it in the Applicable Publications or as posted on the Company's website.

## **6. Representation and Warranties**

By using the System and the Services, each User represents and warrants on a continuing basis that (a) it has the power and authority to enter into and perform its obligations under these Operating Procedures and its User Agreement, (b) these Operating Procedures and its User Agreement constitute valid, binding and enforceable obligations of such User, (c) such User's access to and use of the System and the Services does not and will not violate any Applicable Law and (d) access to the System will be limited to authorized personnel who will be using the System within the scope of their employment and solely for such User's or its Family's business purposes. The Company represents and warrants on a continuing basis that (a) it has the power and authority to enter into and perform its obligations under these Operating Procedures and (b) these Operating Procedures constitute valid, binding and enforceable obligations of the Company.

**7. Compliance with Applicable Law**

Each User agrees with the Company that the Company and its affiliates may take or refrain from taking any action (including, without limitation,

the disclosure of any information, including Confidential Information (as defined below), relating to such User or such User's use of the System and the Services) that the Company or its affiliates consider necessary or appropriate to comply with Applicable Law or with any subpoena, order or request of any court, governmental, regulatory, self-regulatory, market or other relevant authority, agency or organization, or to enable the Company and its affiliates to continue to provide the Services and the System to the Users. Neither the Company nor its affiliates, nor any of their respective officers, directors, employees or other representatives, will be liable to any User or any other person, including without limitation, any members, participants or users of a Third Party Submitter, as a result of taking or refraining from taking any such action.

## **8. Confidential Information and Use of Data**

The Company and each User agrees that each will treat as confidential (both during and after the termination of a User's access to the System) all Confidential Information. "Confidential Information" shall mean (a) with respect to the Company, transaction data specified in Records received by the Company and any data, reports, summaries or payment amounts which may be produced as a result of processing such transaction data, and (b) with respect to any User, the technical specifications of the System. Except as otherwise expressly provided herein, neither the Company nor a User will transfer or disclose Confidential Information to any third party (other than any member of the User's Family, a counterparty to the relevant transaction as requested by the applicable User, or as required under Applicable Law) or use such Confidential Information except as expressly contemplated under these Operating Procedures and the Applicable Publications or, in the case of the Company, as reasonably deemed necessary by the Company to provide the Services or the System in connection with the operation of such service. In addition, the Company allows the User to disclose Confidential Information to vendors or agents of the User as needed to permit such vendors or agents to assist the User in its use of the System or the Services, provided that: (i) the User has agreements in place with such vendors or agents imposing confidentiality obligations no less strict than those set out in these Operating Procedures; (ii) the User informs such vendors, agents or professional advisors of the confidential nature of the information to be shared with them; (iii) the User ensures that such vendors, agents or professional advisors keep the information they receive confidential; and (iv) the User remains liable for any breaches of the confidentiality obligations set out in the Operating Procedures committed by such vendors, agents or professional advisors. Confidential Information will not include (1) in the case of Confidential Information maintained by the Company, Confidential Information relating to a User that such User, or in the case of a User that is a Third Party Submitter, Confidential Information relating to a party to the transaction submitted that such party, has requested in writing that the Company release, and that the Company has agreed, on conditions determined by the Company in its discretion (including, without limitation, obtaining consent from other affected Users or from the parties to the

transaction itself), to release,  
(2) information that is, or becomes, known to the public other than through  
a breach by a User or the Company of these Operating Procedures, (3)

information that is rightfully received by a User or the Company from a third party entitled to disclose it, or (4) information that is independently developed by a User or the Company without reference to such party's Confidential Information. In addition, a User may disclose Confidential Information to the extent required by Applicable Law, including, without limitation, as required by subpoena, order or request of any court, governmental, regulatory, self-regulatory, market or other relevant authority, agency or organization, but such disclosure shall be only to the extent and only for so long as necessary to comply with such Applicable Law.

Notwithstanding the foregoing, nothing herein shall prevent the Company or its affiliates from releasing or disclosing data to others, including to the extent permitted by Applicable Law, by selling such data, provided that such data (i) shall be in a form that does not reveal, directly or indirectly, proprietary or confidential, financial, operational or trading data of a particular User or inappropriately arranged groups of Users (including, but not limited to, Users or groups of Users designated by size, market share, degree of use of the Service, or other similar indicator that may indicate the identity of the User or User group) or, in the case of a Third Party Submitter, parties to the transactions submitted, or (ii) shall consist of a compilation of aggregated anonymous historical data (except the Company shall have the right to disclose to a Third Party Submitter data relating to transactions submitted by such Third Party Submitter), subject to Applicable Law. Notwithstanding anything else contained in this Section 8, but subject to any specific provisions set forth in an appendix to the Operating Procedures for a particular Service, the Company may (1) publicly disclose, and/or disclose to regulators, information relating to aggregate positions and transaction activity and other aggregate data, including information relating to position and transaction activity and other data of broad categories of Users (or, in the case of a User that is a Third Party Submitter, members, participants or users thereof) so long as such categories of Users (or such members, participants or users) are sufficiently populous so that individual Users' (or such members' participants' or users') positions and transaction activity and other data cannot be determined; (2) provide to regulators an individual User's (or party's) position and transaction activity information and other data, so long as such User has granted access thereto to such regulator in a manner to be specified by the Company; and (3) publicly disclose, and/or disclose to regulators, anonymous data based on aggregates, such as averages, means, etc. and (4) disclose any Users data or other information to any third party pursuant to the instructions of the User. Subject to Applicable Law, each User will supply the Company with all information that reasonably is requested by the Company concerning such User and related to such User's use of the System or the Services or that is reasonably and in good faith deemed by the Company to be necessary in connection with the Company's obligations under Applicable Law. Where a User submits

data on behalf of a counterparty to a particular transaction who is not a User, The Company is entitled to regard the instructions from, or consent of, the submitting User as a valid instruction or consent from the other non-User counterparty. The submitting User represents and warrants that it has valid authority to issue such instruction or consent and will fully indemnify the Company for all losses that arise if this is not the case.

Each User acknowledges and agrees that the Company and its affiliates on behalf of the Company may monitor and record (x) such User's use of the System or the Services and (y) telephone conversations with such User concerning the System or the Services. Nothing in these Operating Procedures shall prevent the Company from disclosing Confidential Information, as reasonably deemed necessary by the Company, to DTCC Deriv/SERV LLC or one or more of its wholly owned subsidiaries, to provide the System or in connection with the operation of any trade repository or warehouse (or similar service). Without limiting any other provision of the Operating Procedures, each User consents to the preparation and disclosure of reports with respect to its Records which have been based on its Records pursuant to and subject to the limitations set forth in the appendices. Each User agrees that the Company shall not be responsible for any use (or non-use) of a report by a Designated Regulator (or any person to which a Designated Regulator may disclose such report), or any consequences thereof.

## **9. Limitation of Liability and Disclaimer**

The Company will have no responsibility or liability for a Record submitted by any User that is improperly formatted or contains data elements not conforming to the applicable Record Description. While the Company may inform a User of such improper formatted or nonconforming data elements, the Company shall have no obligation to inform any User of such problems and the Company's failure to so inform a User shall in no way signify that the Record was properly formatted and is conforming. The Company shall have no responsibility for ensuring that any Record submitted conforms in form and substance to the applicable Record Description.

The Company will have no responsibility or liability for the completeness or accuracy of any transaction data it receives from or on behalf of any User or provides to any regulator or publishes or for the successful completion of any transaction covered by any Record. The Company in no event guarantees that any party to a transaction covered by any Record will fulfill its obligations to the other party or parties to such transaction.

The Company shall not be responsible for a User's, Service Provider's or Third Party Submitter's failure to properly and accurately submit transaction data in a timely fashion in accordance with an appendix and

the Operating Procedures, or for any consequences thereof (regulatory or otherwise). The Company will not be responsible for confirming or verifying any such information (except to the extent of any validation procedures adopted by the Company hereunder), and will base any reports solely on the information provided by or on behalf of Users.

The Services and the System are provided “as is.” The Company and its affiliates do not make any representation or warranty, express or implied, as to the Services, the System or any other matter. Each User hereby waives any implied warranty or similar protection under any Applicable Law that may be claimed to apply to the Services or the System. The Company does not warrant that any method of accessing the System is secure and will have no liability in connection with a User’s method of accessing the System.

The Company will not be liable to any User, or in the case of a User that is a Third Party Submitter, any member, participant or user of such Third Party Submitter, for any loss or damage of any kind directly or indirectly arising out of or related to such User’s participation in the Services or the System, including, without limitation, any loss or damage arising out of or related to any failure of information available on or through the System to be free of error and up-to-date, failure of the System to be free of viruses or failure of the Company to maintain uninterrupted service or access or to adhere to its security procedures set forth in the Applicable Publications, except, in each case, to the extent that such loss or damage results from the Company’s negligence or willful misconduct; provided, however, that if such loss or damage does not arise from the Company’s gross negligence or willful misconduct (i.e., arises from simple negligence), the liability of the Company to any User shall be limited to an amount equal to the highest fees paid by the User to the Company during any one complete calendar month in the immediately preceding 12-calendar month period (the “Fee Limit”). Each User agrees to, and shall, defend and indemnify each of the Company and each of its employees, officers, directors, shareholders, agents and professional advisors (each, an “Indemnified Person”) from and against all reasonable losses, liabilities, damages, judgments, settlements, fines, costs and expenses (including, without limitation, court costs, reasonable attorneys’ fees and disbursements and the expenses of enforcing this provision) (collectively, “Losses”) that such Indemnified Person may incur directly arising out of or directly relating to the acts or omissions of such User’s participation or failure to participate (for itself or on behalf of others) in the Services or the System, any unauthorized access to the System through such User’s interface with the System or any other matter directly relating to such User that is not the responsibility of the Company hereunder, except in each case to the extent that such Losses arise out of or relate to the Company’s negligence or willful misconduct; provided, however, that to the extent such Losses result from the Company’s simple negligence (as opposed to gross

negligence or willful misconduct), such limitation on the User's indemnity obligation shall be no greater than the amount of the Fee Limit.

In no event shall the Company be liable for any indirect, consequential, special, exemplary, incidental, or punitive damages.

The parties acknowledge that these limitations are reasonable given the nature of the service and the relationship between the User and the Company.

**10. Governing Law; Submission to Jurisdiction; Waiver of Jury Trial**

(a) These Operating Procedures shall be governed by and construed in accordance with the law of the jurisdiction set out in the User Agreement without giving effect to the conflict of law principles thereof.

(b) EACH OF THE COMPANY AND EACH USER IRREVOCABLY AND UNCONDITIONALLY (A) SUBMITS TO THE EXCLUSIVE JURISDICTION OF THE COURTS SET OUT IN THE USER AGREEMENT AND ANY APPELLATE COURT FROM ANY SUCH COURT, FOR THE PURPOSE OF ANY ACTION, SUIT OR PROCEEDING BROUGHT TO ENFORCE ITS OBLIGATIONS HEREUNDER OR ARISING OUT OF OR RELATING IN ANY WAY TO THESE OPERATING PROCEDURES AND (B) WAIVES ANY OBJECTION WHICH IT MAY HAVE AT ANY TIME TO THE LAYING OF VENUE OF ANY ACTION, SUIT OR PROCEEDING BROUGHT IN ANY SUCH COURT, WAIVES ANY CLAIM THAT SUCH ACTION, SUIT OR PROCEEDING HAS BEEN BROUGHT IN AN INCONVENIENT FORUM AND FURTHER WAIVES THE RIGHT TO OBJECT, WITH RESPECT TO SUCH ACTION, SUIT OR PROCEEDING, THAT SUCH COURT DOES NOT HAVE ANY JURISDICTION OVER SUCH PARTY.

(c) EACH OF THE COMPANY AND EACH USER HEREBY IRREVOCABLY WAIVES ANY RIGHTS THAT IT MAY HAVE TO TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THESE OPERATING PROCEDURES.

**11. Signatures**

The Company may, at its option, in lieu of relying on an original signature, rely on a signature as if it were (and the signature shall be considered and have the same effect as) a valid and binding original signature in the following circumstances:

If such signature is transmitted, recorded or stored by any electronic, optical, or similar means (including but not limited to telecopy, imaging, xeroxing, electronic mail, electronic data interchange, telegram, or telex).

## **12. Personal Data Collection and Processing**

DTCC Data Repository (Singapore) Pte. Ltd (“Company”) may collect, store, maintain, disclose, transfer, and otherwise process personal data and other information about Users or their employees or representatives for purposes of conducting our business with the User, including contacting individuals; determining which individuals should be authorized to access our systems on behalf of the User; conducting background checks, legal compliance reviews, audits, or other investigations; and fulfilling our regulatory obligations.

Personal data, as defined by the Singapore Personal Data Protection Act 2012, may be transferred outside of Singapore (and outside the European Economic Area) to offices of the Company or to its affiliates, regulators, law enforcement agencies or to selected third parties located in countries that may have different or lesser data protection standards than those that apply under Singapore or European law. Where the User provides personal data to the Company pursuant to this questionnaire, the User represents and warrants that:

- (a) It will have notified the individuals who are the subject of the personal data that such data is being provided to the Company for processing in the manner and for the purpose set out in this notice and shall have obtained such individuals’ valid, express consent for
  - i. the provision and processing of such personal data; and
  - ii. the transfer of such personal data from Singapore, from the European Economic Area (the "EEA"), or from other countries with cross-border transfer restrictions similar to Europe’s, to countries that, in the view of the European Commission, do not provide adequate protection of personal data.

If any of the information provided relates to the criminal record of any individual, User shall use its reasonable endeavors to obtain the consent of such individual for the provision of such information to the Company for the purposes set out in this notice. By submitting personal data to Company, User consents to the transfer, storing, and further processing of such personal data worldwide for the purposes specified herein.

If you require additional information please see our privacy policy at [www.dtcc.com](http://www.dtcc.com).

## MAS REPORTING SERVICE

### I. INTRODUCTION

The DTCC Data Repository (Singapore) Pte Ltd Trade Repository's (the "Trade Repository") MAS Reporting Service is implemented and maintained by the Company as a repository for records submitted by or on behalf of Users from time to time ("Records") with respect to one or more categories or types of derivatives transactions ("Derivatives Transactions") or the status thereof or events with respect thereto, in each case as may be specified by the Company, and as a source for generation of reports ("Reports") relating to such transactions to Users, the Monetary Authority of Singapore ("MAS") and regulatory or supervisory authorities as specified by the Trade Repository from time to time. All Records for Derivatives Transactions included or to be included in the Trade Repository for the purposes of the MAS Reporting Service from time to time and the related Reports shall be subject to the provisions set forth in this Appendix and the Company's Applicable Publications, each as may be amended from time to time. The MAS Reporting Service will be deemed a Service for purposes of the DTCC Data Repository (Singapore) Pte Ltd Operating Procedures (the "Operating Procedures"); provided that in the event of any conflict between this Appendix and any other provision of the Operating Procedures (or the appendices thereto) in connection with a Derivatives Transaction (and related records) included or to be included in the Trade Repository for the purposes of the MAS Reporting Service, this Appendix shall govern. As used in this Appendix, a "User" means a User of the MAS Reporting Service.

The Company and the Users will agree through appropriate User working groups as to the form and content of Records and related Reports, the applicable Reporting Period and Submission Deadlines (and amendments or modifications to the foregoing) for particular types of Derivative Transactions, to facilitate compliance by Users with the applicable legal and regulatory requirements and industry commitments applicable to Users.

### II. DERIVATIVES TRANSACTIONS

Derivatives Transactions will include the following over-the-counter derivative asset classes: equity derivatives ("Equity Derivatives"), interest rate derivatives ("Interest Rate Derivatives"), credit derivatives ("Credit Derivatives"), foreign exchange derivatives ("FX Derivatives"), commodity derivatives ("Commodity Derivatives") as well as other derivative transactions, in each case of a type specified by the Company from time to time through Applicable Publications or by Important Notice.

### III. SUBMISSION OF RECORDS

The Company shall specify in these Operating Procedures or by Important Notice or Applicable Publications the information required or permitted to be included in Records for transactions of a particular type and the manner in which Records may be submitted. The Company may establish different types of Records for different types of Derivative Transactions and related statuses or events.

The Company may enter into arrangements with one or more persons (“Third Party Submitters”) that are confirmation platforms, swap execution facilities or derivatives clearing organizations (or equivalent) that will be permitted to submit Records for Derivative Transactions on behalf of other Users. The Company may require a User to provide authorization, in a form and manner to be specified by the Company, for Third Party Submitters to submit Records on its behalf. The Company may disclose Confidential Information to Third Party Submitters as necessary to validate information in Records or otherwise provide the Services.

The Company may also designate that certain Third Party Submitters may submit Records on behalf of Users and other non-User persons that are party to the transactions described in Records (“Other Identified Parties”), without specific authorization by such Users or Other Identified Parties, subject to any terms (including as to authentication or trusted source procedures) set forth in Applicable Publications. The Company shall have no obligation or liability to Other Identified Parties named in a Record submitted to the Company other than to maintain such Record and provide reporting with respect thereto (and any liability of the Company to Other Identified Parties with respect to such matters shall be limited to the same extent as its liability to Users). Each Third Party Submitter will be deemed to represent to the Company that it has obtained all necessary authorization or permission, to the extent required by applicable law, to submit Records on behalf of Other Identified Parties and for such Records to be maintained and reported by the Company as provided herein and fully indemnify the Company from any and all losses it suffers in the event it transpires that representation is inaccurate.

Without limiting the foregoing, Records may be submitted by, or on behalf of a User, with respect to a particular periodic reporting period (the “Reporting Period”). The Reporting Period for all Derivative Transactions will initially be a daily basis. The Company may change the Reporting Period by Important Notice or Applicable Publications, and may select a different Reporting Period for different types of Derivative Transactions, as determined by the appropriate User working group.

Records for a Reporting Period may be submitted on either a “full upload” or “incremental upload” basis, as follows:

- In a full upload, a User will submit a record of all eligible Derivative Transactions as of the last business day of the Reporting Period, thereby deleting all existing positions from the prior Reporting Period.
- In an incremental upload, a User may submit new Records, modifications of existing Records or deletions of existing Records on a record-by-record basis.

Full upload is only available for users of the OTC reporting service currently using this functionality. This functionality is not being made available to new OTC users in any asset class as of the date of these procedures.

Data contained in Records will be subject to validation in accordance with the validation rules specified by the Company from time to time through Applicable Publication or Important Notice, which may vary by type of Derivative Transaction, provided that (i) validation will be promptly done by the Company, (ii) the submitting User will be informed promptly of the results of any such validation, and (iii) the Company will not share the results of any validation with any person or entity (including any Designated Regulator) other than the relevant User. The Company may also specify rules from time to time through Applicable Publication or Important Notice, if not specified herein, to address conflicting Records related to the same Derivative Transaction, including conflicts between Records submitted by a Service Provider (as defined below) or Third Party Submitter and a User in respect of the same Derivative Transaction, provided that Company (i) will promptly notify the relevant User of any such conflict in reasonable detail and (ii) will not share such information with any person or entity other than the relevant User and its Service Provider or Third Party Submitter.

Records will only be accepted by the Company if they are in the required format and contain the required data elements and the Company will inform the submitting User promptly if the Record is not accepted.

The Company may establish from time to time through Applicable Publications or Important Notice a reasonable submission deadline (the “Submission Deadline”) for a Reporting Period by which Records must be submitted and, if applicable, re-submitted or validated (and may establish different Submission Deadlines for different types of Derivative Transactions). Records that are not submitted and, if applicable, re-submitted or validated by the Submission Deadline, if any, will not be included in the generation of Reports for that Reporting Period.

The Company may establish procedures, including by Applicable Publications, pursuant to which one or more third party service providers (“Service Providers”) may be authorized to submit Repository Records on behalf of a User (in each case as agreed in writing by such User) or, as agreed with the relevant User working group, may establish a “trusted source” for data. The Company may establish authorization and/or authentication procedures in connection therewith.

Each User hereby agrees and consents that other Users (and Service Providers and Third Party Submitters acting on their behalf) may use identifiers provided by the Company as agreed with each User for the purpose of identifying such User and its role in Derivative Transactions in Records submitted by or on behalf of such other Users to the Company and used in generating Reports (as described below). For purposes of each category of Derivatives Transaction the identifier shall be as agreed with the appropriate User working group. The Company may from time to time make available to Users a list of other Users for purposes of submission of Records. The Company will provide a functionality pursuant to which a User (or Service Provider or Third Party Submitter acting on its behalf) submitting a Record for a Derivative Transaction with a counterparty that is not a User may

mask or exclude the identity of such counterparty in the Record.

#### **IV. REPORTS**

The Company will prepare Reports based on Records on a periodic basis with respect to each Reporting Period. Reports may be prepared (i) on an aggregate basis for all Users (“Aggregate Users Reports”) and/or (ii) on a submitting User basis reflecting data from Records submitted by or on behalf of such User (a “User Report”). Aggregate Users Reports and User Reports may have subcategories for product type, counterparty and other relevant categories and may be determined on a transaction or position level basis. The Company may calculate outstanding notional amounts in connection with Equity Derivatives Reports.

Each User will have access to its User Reports reflecting Records submitted by or on behalf of such User as well as the Aggregate Users Reports.

Each User will designate, in a manner to be specified by the Company (and which designation may be modified by the User from time to time by written notice to the Company), certain regulator(s) or supervisory authority(ies) (“Designated Regulators”) that are to have access to its User Reports. The Company will provide a facility pursuant to which Designated Regulator(s) will have secure electronic access to the User Reports of those Users for which it is a Designated Regulator as well as Aggregate Users Reports.

The Company will not:

- (i) make available, disclose or give access to Records submitted by a User to another User; and
- (ii) notwithstanding (i), make available, disclose or give access to Records submitted by a Service Provider or Third Party Submitters for the benefit of two Users to any User other than those Users who are parties to that transaction; and
- (iii) without limiting the provisions of these Operating Procedures (including but not limited to Section 7 of the Important Legal Information section of the Operating Procedures), make available, disclose or give access to User Reports to another User or to regulators or supervisory authorities other than the User’s Designated Regulator.

The Company further agrees that, except as provided herein, access to the System, Records and User Reports in providing the Service is limited to those Company employees (and those of its affiliates who have a need to know. Except as otherwise provided in or contemplated by these Operating Procedures, the Company shall be bound by the confidentiality obligations set forth in the Operating Procedures with respect to Records and Reports.

Notwithstanding the provisions of this Appendix, with respect to each category of Derivatives Transactions, the Company shall announce (after agreement with the appropriate User working group) by Important Notice the date on which reporting to regulators pursuant to these provisions shall begin.

## **V. CERTAIN LEGAL MATTERS**

**Records are not intended to constitute confirmations or other legal documentation and accordingly will not affect the legal status (if any) in any respect of a transaction described (or purported to be described) therein. The Company will not perform matching, post-trade processing or any calculations or determinations with respect to Records (except for the preparation of Reports) nor will it provide any investment advice to Users. The Company does not advise on the suitability or merits of any Derivatives Transactions. The Company will not deal in any investments, whether as agent or principal, in relation to Derivatives Transactions and is solely engaged in the maintenance of Records relating to Derivatives Transactions between third parties.**

## ASIC REPORTING SERVICE

### I. INTRODUCTION

The DTCC Data Repository (Singapore) Pte Ltd Trade Repository's (the "Trade Repository") ASIC Reporting Service is implemented and maintained by the Company as a repository for records submitted by or on behalf of Users from time to time ("Records") with respect to one or more categories or types of derivatives transactions ("Derivatives Transactions") or the status thereof or events with respect thereto, in each case as may be specified by the Company, and as a source for generation of reports ("Reports") relating to such transactions to Users, the Australian Securities and Investments Commission ("ASIC") and regulatory or supervisory authorities as specified by the Trade Repository from time to time. All Records for Derivatives Transactions included or to be included in the Trade Repository for the purposes of the ASIC Reporting Service from time to time and the related Reports shall be subject to the provisions set forth in this Appendix and the Company's Applicable Publications, each as may be amended from time to time. The ASIC Reporting Service will be deemed a Service for purposes of the DTCC Repository (Singapore) Pte Ltd Operating Procedures (the "Operating Procedures"); provided that in the event of any conflict between this Appendix and any other provision of the Operating Procedures (or the appendices thereto) in connection with a Derivatives Transaction (and related records) included or to be included in the Trade Repository for the purposes of the ASIC Reporting Service, this Appendix shall govern. As used in this Appendix, a "User" means a User of the ASIC Reporting Service.

The Company and the Users will agree through appropriate User working groups as to the form and content of Records and related Reports, the applicable Reporting Period and Submission Deadlines (and amendments or modifications to the foregoing) for particular types of Derivative Transactions, to facilitate compliance by Users with the applicable legal and regulatory requirements and industry commitments applicable to Users.

### II. DERIVATIVES TRANSACTIONS

Derivatives Transactions will include the following over-the-counter derivative asset classes: equity derivatives ("Equity Derivatives"), interest rate derivatives ("Interest Rate Derivatives"), credit derivatives ("Credit Derivatives"), foreign exchange derivatives ("FX Derivatives"), commodity derivatives ("Commodity Derivatives") as well as other derivative transactions, in each case of a type specified by the Company from time to time through Applicable Publications or by Important Notice.

### III. SUBMISSION OF RECORDS

The Company shall specify in these Operating Procedures or by Important Notice or Applicable Publications the information required or permitted to be included in Records for transactions of a particular type and the manner in which Records may be submitted. The Company may establish different types of Records for different types of Derivatives Transactions and related statuses or events.

The Company may enter into arrangements with one or more persons (“Third Party Submitters”) that are confirmation platforms, swap execution facilities or derivatives clearing organizations (or equivalent) that will be permitted to submit Records for Derivative Transactions on behalf of other Users. The Company may require a User to provide authorization, in a form and manner to be specified by the Company, for Third Party Submitters to submit Records on its behalf. The Company may disclose Confidential Information to Third Party Submitters as necessary to validate information in Records or otherwise provide the Services.

The Company may also designate that certain Third Party Submitters may submit Records on behalf of Users and other non-User persons that are party to the transactions described in Records (“Other Identified Parties”), without specific authorization by such Users or Other Identified Parties, subject to any terms (including as to authentication or trusted source procedures) set forth in Applicable Publications. The Company shall have no obligation or liability to Other Identified Parties named in a Record submitted to the Company other than to maintain such Record and provide reporting with respect thereto (and any liability of the Company to Other Identified Parties with respect to such matters shall be limited to the same extent as its liability to Users). Each Third Party Submitter will be deemed to represent to the Company that it has obtained all necessary authorization or permission, to the extent required by applicable law, to submit Records on behalf of Other Identified Parties and for such Records to be maintained and reported by the Company as provided herein and fully indemnify the Company from any and all losses it suffers in the event it transpires that representation is inaccurate.

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The Company may establish procedures, including by Applicable Publications, pursuant to which one or more third party service providers (“Service Providers”) may be authorized to submit Repository Records on behalf of a User (in each case as agreed in writing by such User) or, as agreed with the relevant User working group, may establish a “trusted source” for data. The Company may establish authorization and/or authentication procedures in connection therewith.

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group. The Company may from time to time make available to Users a list of other Users for purposes of submission of Records. The Company will provide a functionality pursuant to which a User (or Service Provider or Third Party Submitter acting on its behalf) submitting a Record for a Derivative Transaction with a counterparty that is not a User may mask or exclude the identity of such counterparty in the Record.

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The Company will not:

- (iv) make available, disclose or give access to Records submitted by a User to another User; and
- (v) notwithstanding (i), make available, disclose or give access to Records submitted by a Service Provider or Third Party Submitters for the benefit of two Users to any User other than those Users who are parties to that transaction; and
- (vi) without limiting the provisions of these Operating Procedures (including but not limited to Section 7 of the Important Legal Information section of the Operating Procedures), make available, disclose or give access to User Reports to another User or to regulators or supervisory authorities other than the User’s Designated Regulator.

The Company further agrees that, except as provided herein, access to the System, Records and User Reports in providing the Service is limited to those Company employees (and those of its affiliates) who have a need to know. Except as otherwise provided in or contemplated by these Operating Procedures, the Company shall be bound by the confidentiality obligations set forth in the Operating Procedures with respect to Records and Reports.

Notwithstanding the provisions of this Appendix, with respect to each category of Derivatives Transactions, the Company shall announce (after agreement with the appropriate User working group) by Important Notice the date on which reporting to regulators pursuant to these provisions shall begin.

## V. CERTAIN LEGAL MATTERS

**Records are not intended to constitute confirmations or other legal documentation and accordingly will not affect the legal status (if any) in any respect of a transaction described (or purported to be described) therein. The Company will not perform matching, post-trade processing or any calculations or determinations with respect to Records (except for the preparation of Reports) nor will it provide any investment advice to Users. The Company does not advise on the suitability or merits of any Derivatives Transactions. The Company will not deal in any investments, whether as agent or principal, in relation to Derivatives Transactions**

**and is solely engaged in the maintenance of Records relating to Derivatives Transactions between third parties.**